Registration Procedures

Click on the Enrollment tab.

Select a registration term.

Click on Enroll in Classes to view your shopping cart and start the enrollment process.
Use either the **Quick Search** or the **Advanced Search** to find classes.

Looking for ACE courses? Select the drop down box next to **Class Attribute** to see a list of ACE outcomes.

To search for East Campus classes, choose **East Campus** under the **Location**.

To find Mini Session courses, choose **Mini Session** under **Session**.

Want to find only open classes? Click the **Open Classes** check box.
Add the course to your shopping cart by clicking on Add to Cart button or when using the Quick Search, click anywhere on the class details to add the class.

To view the details of a course section for the course, click on the section number.

Navigate back to the course, search results, or back to the beginning of your search by clicking on the breadcrumbs of your search.
If the course you selected requires enrollment in an associated lab or recitation section of the same class, you will be directed to a list of “related” sections to choose from.

Depending on the course, you can add a lab/recitation by just clicking on the section you want.

-OR-

If there is a combination of a lab/recitation, you will be presented with options. You’ll need to select one from each type listed to continue.
Click the **Check All** button to check all the boxes for you.

**OR**

Check the box next to the class you would like to enroll in.

When you’re ready to enroll in your classes, click on the **Proceed to Enrollment Checkout** button.

Once the process has been completed the system will confirm whether you were successful in registering for classes in your shopping cart. If you successfully enroll in a class it will be deleted from your shopping cart and added to your list of enrolled classes for the term.