OUTLINE FOR PROJECT INITIATION REQUEST

University of Nebraska–Lincoln

(COMPLETE ONLY ITEMS MARKED WITH AN “X”)

PROJECT TITLE:

CAMPUS:

DATE:

PREPARED BY:

I. GENERAL INFORMATION
   A. Project Description and Location
   B. Project Background and History (As Applicable)
   C. Project Need (Justification)

II. PLAN COMPLIANCE
   A. Describe Project Compliance With:
      1. UNL Strategic Plan
      2. Other Relevant Campus or College Plans

III. PROJECT IMPACTS
   A. Personnel (Present and Future)
   B. Facilities
      1. Impacts on Program’s Existing Facilities
      2. Impacts on Other Programs’ Facilities

IV. PROJECT FUNDING
   A. Proposed Source(s) of Funding – Building, Renovation, Demolition
   B. Operations and Maintenance (O&M) – Estimate and Source of Funding

V. SUPPORTING INFORMATION
   A. Attachments (List, if Any)

VI. APPROVALS
   A. Department Head
      ____________________________  ____________________
      ____________________________  ____________________
   B. Dean
      ____________________________  ____________________
   C. Vice Chancellor(s)
      ____________________________  ____________________
   D. Chancellor
      ____________________________  ____________________

(Return Completed Document, With Appropriate Endorsements, To Facilities Management.)