ACADEMIC PLANNING COMMITTEE
CLOSED MEETING
APPROVED MINUTES
October 8, 2003

Members Present
Lloyd Ambrosius          Richard M Kettler          Nancy Mitchell
Richard Edwards          Marjorie J Kostelnik        William J Nunez
Matthew C Hansen         Ronald E Lee              Barry T Rosson
Jeffrey F Keown          Derrel L Martin           James L Van Etten/Wendy R Weiss
                         Cynthia H Milligan

Members Absent
Sarah B Campbell         John C Owens             Prem Paul

Rosson called the meeting to order at 3:10 p.m. He introduced Wendy Weiss, the newly elected member to represent Biological Sciences. She said that she would defer to Van Etten in the voting since he was more familiar with the issues at hand.

Minutes from September 3 and September 17 were approved as submitted. Minutes from September 10 and September 24 were corrected and then approved.

Programs of Excellence (PoE) pre-proposals for funding
Nineteen pre-proposals were distributed to the APC members prior to the meeting. Comments had been sent to Nunez, who collected and organized them. Kostelnik said that a pre-proposal entitled “Obesity Intervention and Prevention” had been submitted to Academic Affairs by the deadline but was not distributed to APC. She asked that it be evaluated along with the other pre-proposals. Edwards agreed. [It was distributed to the members following the meeting and its evaluation is included with the other 19 pre-proposals in a report attached to the Minutes.]

The number of members voting on each pre-proposal varied because members abstained from voting on pre-proposals in which they had a vested interest, and because some members did not arrive in time to vote on all of the pre-proposals. In order to assign the correct weight to each vote, percentages of the total vote on each item were calculated.

At the conclusion of the voting on the pre-proposals Edwards thanked the APC for their input and left the meeting.

Budget Reduction Recommendations
Rosson presented a draft of APC’s budget recommendations to the Chancellor. The document was discussed and revised. Rosson said he would send it electronically to the APC for a final review before it went to the Chancellor. [The final document is attached to the Minutes.]

The meeting was adjourned at 5:35 p.m.

Respectfully submitted,
Lona Kramer, APC Coordinator