

ACADEMIC PLANNING COMMITTEE
APPROVED MINUTES
January 12, 2005

Members Present

Barbara Couture
Craig J. Eckhardt
M. Susan Hallbeck
Jeffrey F. Keown

Richard M. Kettler
Marjorie J. Kostelnik
Deborah W. Minter
Nancy Mitchell

William J. Nunez
Giacomo M. Oliva

Members Absent

Matthew C. Hansen
Derrel L. Martin

Sarah J. Morris
John Owens

Prem Paul
Wendy R. Weiss

Others Present

Alan E. Baquet, Associate Vice Chancellor, IANR (for John Owens)
Dan C. Cotton, Director, eXtension
Gail F. Latta, Associate Vice Chancellor, Academic Affairs
Margaret K. Miller, Manager, Facilities Planning and Construction

Keown called the meeting to order at 3:05 p.m. Minutes from the December 8 meeting were approved without dissent.

eXtension: a national information and education network

Cotton briefed the APC on the new eXtension network, a national point of access for cooperative extension nationwide. It was formed to facilitate multi-institutional research and dissemination of information. Users form communities of interest and receive responses from communities of practice. The network includes a frequently asked questions (FAQ) database, search capacity, interactive capability, access to learning modules, and virtual teams of experts. It is driven by cooperative extension at the level of the states rather than the federal government. Responses are branded according to the zip code of the questioner.

Oliva asked whether the network might be used to carry theatrical and musical productions to the public. [Latta arrived.] Cotton said eXtension could carry them if there is a sponsor. Kostelnik asked whether there were commitments to form collaborations on particular areas of interest. Cotton said that communities of experts and programmatic changes are what the network is about. [Eckhardt arrived. Minter left.] Keown brought the discussion to a close and thanked Cotton for his presentation. [Cotton left.]

Proposals for Programs of Excellence (POE) one-time funding

Couture gave an overview of the one-time funding proposals distributed at the previous APC meeting. She said the Chancellor sent the draft list to Central Administration with the note that actual amounts may change. She asked APC to establish priorities for the proposals to be funded in order of priority until the available funds are expended in support of the POE "Enhancing Undergraduate Education." Latta was present to provide details on the Cedar Point Biological

Field Station deferred maintenance and General Purpose Classroom renovation projects. Kostelnik presented a proposal for renovations in Mabel Lee Hall and Ruth Leverton Hall.

Latta distributed a summary and details of one-time facilities budget requests to be funded by POE monies. Hamilton Hall has 4 General Purpose auditoria that need to be renovated. Oldfather Hall has 12 general purpose classrooms that need to be renovated and equipped with multimedia technology. Burnett Hall has 8 General Purpose classrooms to be equipped with multimedia technology. The Cedar Point deferred maintenance projects are needed to correct safety issues and to operate instructional programs at the Station. There was discussion about the level of utilization of the rooms and the feasibility of renovating a few rooms at a time.

Kostelnik proposed relocation of an underwater weighing tank currently in Mabel Lee Hall to Ruth Leverton Hall to consolidate facilities in Nutrition and Health Sciences. It would also free up space for a 70-seat multi-purpose classroom in Mabel Lee Hall. The College of Education and Human Sciences has already committed funds toward the move.

Eckhardt asked what kind of research is done with the underwater weighing tank. Kostelnik said some of the research involves respiration, vitamins and cholesterol. It is difficult to recruit subjects for the research. Requiring them to go to both campuses to complete their participation is detrimental. Eckhardt asked whether a private company or the NIH would pay for the move. Kostelnik said the college had not been able to find a company that would fund the entire renovation. Couture said the amount requested is too small for federal funding but might be bundled with other proposals.

Couture pointed out that POE funding is being sought for this project to enhance the undergraduate program. The renovation is not addressing a research issue alone. Kostelnik said several classes of 50 students each use the underwater weighing tank. The classroom to be built in Mabel Lee Hall after the underwater weighing tank is moved would benefit undergraduate education as well. Hallbeck asked whether Campus Recreation uses the tank. Kostelnik said they do not.

Eckhardt said he would like to have more information on utilization of the classrooms proposed for renovation. Nunez said the standard for full-time utilization of a classroom is 30 hours per week. He said he would provide information on the number of students served as well as the number of hours the classrooms are used.

Couture said the budget figures for POE expenditures are estimates. From the draft summary of proposals for POE funds distributed at the December APC meeting, the total estimate for one-time expenditures is \$705,000. Of that amount, \$89,000 was proposed for seed grants and \$100,000 for a consultant to analyze the Life Science laboratories. Mitchell asked how soon the APC's suggested priorities were needed. Couture said she hoped to have them by the January 26 meeting. [Miller arrived.]

Eckhardt asked whether all the classrooms were equally in need of renovation. Latta said Hamilton and Oldfather have the greatest needs. Keown asked that Nunez let APC know the

number of students that would be affected by each of the renovation proposals. Then the APC could vote by email on ranking the classrooms by priority. Baquet asked whether the Ruth Leverton Hall project could be completed this year. Kostelnik said yes, the 70-seat classroom in Mabel Lee Hall would be ready by Fall 2005. Kettler wondered why POE funds were going to the Department of Health and Human Performance since it was eliminated in the last round of budget cuts. Couture said Nutrition and Health Sciences is the department affected, not Health and Human Performance.

Hallbeck asked Miller if it would be best to renovate certain rooms in Hamilton at the same time. Miller said all the rooms are on the same floor. Latta said they could not all be done at the same time because of the number of students who use them. One large classroom and one smaller classroom would be a good combination to renovate at the same time.

Eckhardt asked if funding for Cedar Point renovations was clearly a priority. Couture said she was convinced it is a high need and would like it to be the highest priority. Keown inquired whether APC was ready to assign Cedar Point the highest priority, and then vote by email on ranking the other projects after Nunez distributed information on the number of students affected by each project. There was consensus to proceed as Keown proposed. [Couture left.]

Eckhardt wondered whether an architect could be consulted about the possibility of additional egress from the Hamilton Hall classrooms. Latta said she would keep it in mind. Hallbeck asked Eckhardt whether he would want to delay the Hamilton Hall renovations until an architect is consulted. Eckhardt said no. [Baquet and Latta left.]

Project Initiation Request (PIR) for Temple Building expansion

Nunez said the PIR subcommittee had reviewed the project and was recommending approval. Oliva said the College of Fine and Performing Arts had hoped to do the renovation at the same time as the Visitors Center and the Mary Riepma Ross Media Arts Center, but there was not funding at that time. The project will be funded by \$4.3 million from Johnny Carson and additional funds from the college. Oliva gave a Power Point presentation on the project [attached to the permanent record].

Motion

The positive recommendation from the subcommittee served as motion and second for endorsement of the PIR. APC voted without dissent to recommend the PIR for approval.

Other Business

Keown said Academic Program Review reports from Kettler and Ambrosius are past due. Kettler said he had sent his report to Martin and would send another copy to Kramer. The meeting was adjourned at 4:55 p.m.

Respectfully submitted,

Lona Kramer, APC Coordinator