Mitchell called the meeting to order at 3:00p.m.

Announcements
Mitchell welcomed the new members of the Academic Planning Committee, Mary Bolin, Ed Harvey, Steve Waller, and Nathan Walters. She also welcomed Craig Eckardt who is a temporary replacement for Deborah Minter. Eckhardt will participate through December, 2005 when a newly elected faculty member will replace him.

Oliva moved and Eckhart seconded the minutes from May 11, 2005 be accepted as presented. The minutes were approved unanimously.

Vice-Chair Election
Mitchell then called for nominations for Vice Chair, who must be a faculty representative. The duties and responsibilities of the office were described. No immediate nominations or volunteers voiced so Eckhardt moved that the appointment be deferred to the September 21st meeting. Hallbeck seconded and it was approved unanimously.

Curriculum Committee Report
Deborah Minter handed out copies of her report as APC representative of Curriculum Committee during AY2004-05 (See attached). She discussed the many initiatives undertaken by the Committee including an online course approval system, the many course proposals and actions review by the Committee, and a review undertaken by the Committee regarding their roles and responsibilities. Detailed comments are available in the Report.

Mitchell thanked Minter for her report and hard work as Curriculum Committee representative.

Aesthetic Review Committee
Weiss provided an overview of the projects and issues related to the Aesthetic Review Committee (ARC) during the 2004-05 academic year. Weiss reported that this committee is important because it reviews projects impacting the look of the campus. Others on the committee include Wayne Drummond, Dean of
Architecture; Howard Parker, Director, Facilities Management and Planning and Eileen Berg, UNL's Landscape Architect. Projects reviewed included the Temple Theater, International Quilt Study Center, Sheldon lighting, banners, housing renovations, and other projects (See attached). Weiss indicated that she believes training of new ARC members as well as additional lead time to review proposed projects was needed to improve the process and operations of ARC. These concerns were shared with the committee chair.

Mitchell thanked Weiss for her report and hard work as ARC representative.

Appointments to Curriculum Committee and Aesthetic Review Committee
Ed Harvey was appointed to the Curriculum Committee and Susan Hallbeck was appointed to the Aesthetic Review Committee.

Appointments to APC Subcommittees
- Long-Range Planning Subcommittee: Craig Eckhardt with Ed Harvey as the Chair. Also on this committee are Giacomo Oliva, Richard Kettler and Sarah Morris.
- Academic Program Review Subcommittee: Jeffrey Keown was appointed Chair, Richard Kettler and Nathan Walters were also added. Susan Hallbeck is the returning member of this committee.
- Project Initiation Request Subcommittee: Mary Bolin was appointed as the new member of this committee. She joins William Nunez, Chair, and Susan Hallbeck.

Appointments to Academic Program Reviews
Jeffrey Keown was appointed to participate in the APR of the Educational Administration Department. The dates are February 5 - 8, 2006. Educational Psychology's APR has been postponed until next academic year.

Proposal to Change Names of the Department of Chemical Engineering to the Department of Chemical and Biomolecular Engineering and the College of Engineering and Technology to the College of Engineering. Raymond Moore, Associate Dean, College of Engineering and Technology; William Velander, Chair, Chemical Engineering and Hossein Noureddini, Associate Chair, Chemical Engineering attended the meeting and provided explanation for their request as well as answer any questions of the APC. The impetus behind the departmental name change was based on a trend of other universities, considered leaders in the field, but mostly to reflect the true functions of the department. The National Institute of Health (NIH) has set the standards and provided the naming and definition of this field. The proposed name reflects this standard.

The College name change reflects the curricular changes and the removal of technology programs. In addition, there is somewhat of a negative national perception of technology programs and that could potentially impact college ratings.

Couture asked if there was any potential backlash from outside constituents with the name change. It was reported that the Dean, David Allen, approached outside constituents and received full support. In addition, both the College and Department name changes were shared with the faculty and advisory groups and all are in full support of the changes.

VC Paul commented that the Department of Chemical Engineering has transformed over the last four years and he believes that this particular terminology fits the actual functions

Motion
Harvey moved that the proposal to change the name of the Department of Chemical Engineering to the Department of Chemical and Biomolecular Engineering and to change the name of the College of
Engineering and Technology to the College of Engineering be accepted. Hallbeck seconded the motion and it was approved unanimously.

Review of General Education requirements
SVCAA Couture gave a short description of the general education initiative the Chancellor would be mention during his State of the University Address at the end of the week. She reported that the Academic Senate had a proposal that general education should be more understandable for the students. The program was devised almost ten years ago and it is probably time to revisit.

Couture identified two potential parts to the process involving the academic deans for immediate improvements:
1) To review program listings and move toward cleaner format and to deal with program inconsistencies;
2) Revise large numbers of programs to the back, listing a smaller listing of courses to select to the front.

Couture then discussed how the initiative would proceed:
A small faculty committee comprised of members of various colleges attended the AACU Conference in Chicago to investigate how to conduct a thorough reform successfully. The group who attended prepared a brief outline of a process for review. The proposal involves forming an inclusive large advisory committee from the colleges and various campus groups such as the Academic Senate, APC, etc. The goal is to complete within a two-year period. A faculty chair has been selected.

Other issues regarding General Education include the need for more interdisciplinary collaborations, creating a program based on outcomes, enhances student learning rather than creating a barrier to success, and structuring a general education program so that it matches a student's goal to complete college in four years.

Mitchell stated that she knew that there would be a lot of faculty and student support for a change in general education requirements.

APC Involvement in Strategic Planning Process
SVCAA Couture advised that the strategic planning at UNL is iterative each year. For example, this year the Deans were asked to review their strategic plan priorities and consider resources, timelines and benchmarks. In addition, the objective is for the plans to be “working documents” and for things to get done so the plans need to be continually revised. There also have been questions about how faculty and others across campus are involved in this process. To this end, we must have broad base review for proper evaluation. In addition, our NCA “Special Emphasis” accreditation is based on the success of this process.

Couture asked for APC involvement to review the plans and (1) determine what process would be effective to deal with “out-of-the-box” ideas and, 2) to look at cross-cutting themes that would need to be vetted and elevated within the institution.

By September 15th a Strategic Planning website will be available as a resource. Couture asked if APC could provide a short white paper to her, VC Owens, and the Chancellor by November 15 addressing these questions. Couture said that APC could bring in other constituencies as required.

Mitchell asked the Long Range Planning Committee to head this project.

Couture also indicated that there is a parallel process to this initiative. She appointed a Taskforce on Interdisciplinary Efforts, chaired by faculty member Sue Sheridan to investigate how to handle joint
appointments, cross-listing courses, and co-curricular programs. The end-product will be a set of recommendations and factors that are barriers to these collaborations.

Last, Couture discussed a proposed process for Programs of Excellence review and recommendations for this academic year. The process needs to be completed by mid October. A SVCAA Review Committee has reviewed all pre-proposals and eliminated those proposals that do not meet criteria or that are more appropriate to support by other means. The valid proposals will come to APC for review and recommendations. In addition, there should be some one-time funding for space planning and equipment needs as well as immediate-need projects to enhance undergraduate education. The amount is to be determined. AVC Roeber is investigating immediate need projects and these will be shared when ready. Last year funds were approximately $1.2 million. This year is $500,000.

Blackboard and WWW site discussion.
Nunez discussed the available Blackboard site for all members and reviewed the materials currently posted. All draft meeting materials as well as official documents will be uploaded to the system to assist members in acquiring documents.

Also, Nunez indicated that the SVCAA requested the creation of an APC website to house official APC minutes, documents, and membership. These documents are part of official university operations and business and it is reasonable to provide to the university community in this format. Nunez indicated that only final documents would be posted. APC members agreed that this was a good idea and supported this project.

Issues from VC’s
VC Paul mentioned the additions of Drs. Kim Espy and John Brasch to the Research and Sponsored Programs staff. Dr. Espy is the new Associate Vice Chancellor for Research and Dr. John Brasch is the new Associate Vice Chancellor for Technology Development.

Paul indicated that last year federal research reached $98.3 million and sponsored research totaled $157 million in FY05. He also noted a substantial increase in the number of proposals and indicated that over $500 million in proposals were submitted. Additionally, UNL funding is now being combined with UNMC in national reporting listing Nebraska as one of the top 100 Research Institutions in the country.

The meeting was adjourned at 4:45 PM.

Respectfully submitted,

Jan K. Edwards
APC Coordinator