

ACADEMIC PLANNING COMMITTEE
APPROVED MINUTES
September 21, 2005

Members Present

M. Susan Hallbeck	F. Edwin Harvey	Richard M Kettler
Nancy Mitchell	Craig J. Eckhardt	Steven S. Waller
Giacomo M Oliva	Barbara Couture	Nathan M. Walters
William J. Nunez	Jeffrey K. Keown	

Members Absent

Mary K. Bolin	Jitender S. Deogun	John Owens
Prem Paul	Sarah J. Morris	

Others Present

Jennifer Dam, Campus Planner, Institutional Research & Planning
Bruce Currin, Assistant Vice Chancellor, Human Resources
Susan Fritz, Associate Dean, College of Agricultural Sciences & Natural Resources (for John Owens)
Margaret Miller, Manager, Facilities Management and Planning

Mitchell called the meeting to order at 3:08 p.m. Mitchell introduced Amy Brown, temporary APC Coordinator, and Susan Fritz, attending for John Owens. A packet of information was distributed. Additionally the September 7, 2005 minutes were distributed and will be voted on at the next APC meeting.

Election of Vice Chair

Mitchell asked for Vice Chair nominations. Koewn nominated Harvey. Eckhardt nominated Kettler. Kettler announced that he would be unavailable in October to carry out the Vice Chair's responsibilities, and withdrew this name. Harvey accepted the nomination of Vice Chair and noted he would continue to serve on the University-Wide Curriculum Committee. Hallbeck moved to have Harvey serve as Vice Chair. The motion was seconded by Eckhardt and was approved unanimously.

Review membership and subcommittee appointments

Mitchell reviewed the membership and subcommittee appointments. Hallbeck asked to be moved from the Academic Program Review Subcommittee to the Long-Range Planning Committee. Waller volunteered to replace Hallbeck on the Academic Program Review Subcommittee.

Master Plan Update Presentation / Nunez, Jennifer Dam

Nunez and Jennifer Dam provided an overview of the current concept draft plans of the master plan update. The update was mandated by Central Administration. The master plan update will be presented to the Board of Regent's in January 2006. The original master plan was drafted in 1998 and Nunez stated that there have been many changes since that time. IRP has coordinated the master plan update and has attempted to balance everyone's interests. It was noted there was much campus involvement while gathering information, including a steering committee with various departments represented, workshops, campus groups, interviews, and surveys. Parking,

green space, and routing traffic to the outer part of campus were identified as important issues. Nunez announced that nothing can be developed in the Antelope Creek Flood Plain until the Antelope Valley project is complete. The APC reviewed detailed maps of proposed updates for both campuses. (Oliva arrives). Jennifer Dam highlighted the maps. Concepts were discussed that included expanding green spaces and potential building sites.

Nunez announced that there will be several Master Plan Update presentations in the near future and encouraged faculty, staff and student attendance. Any feedback would be welcomed. An announcement e-mail will come next week to inform faculty, staff and students about the opportunities to review the master plan.

Mitchell thanked Nunez and Dam for their presentation.

Project Initiation Request – Child Care / Nunez

Nunez reported that the PIR subcommittee of Nunez, Bolin, and Hallbeck reviewed child care options for UNL facility, staff and students. Nunez introduced Bruce Currin and Margaret Miller to present a child care overview. Miller stated that child care has been available at UNL since 1970 and over the last ten years UNL child care has been in a variety of locations. UNL has had a partnership with YWCA since 1990. In the beginning the YWCA rates were held relatively low. Recently, the YWCA increased the rent. Additionally, the building has several maintenance issues.

UNL has been searching for a child care location for the last five years. After viewing several locations, the Whittier building was selected. Whittier has a number of advantages including 18,000 square feet of which 13,000 square feet will be used for child care, parking, drop off, and a play ground area. It will cost \$1.8 million to renovate Whittier which will involve gutting the space completely. Bruce Currin stated that Chancellor Perlman created a Childcare Task Force and developed a Request for Proposal (RFP) to manage the child care program. The search was not started because no building had been identified to house child care. Since Whittier was identified, UNL will post a position for a childcare provider and once the position is filled, design of the child care center will begin.

The Childcare Task Force has now met and the RFP will go out following an APC decision, preferably next week. The child care provider would help design the structure and construction would be from January 2006 to June 2006. The facility would open July 2006 and would be built from private donations. The APC received a map highlighting the Whittier facility as a child care area.

Currin reported that capacity in the new facility is estimated at one hundred fifty children. If there were any openings after faculty, staff, and students were given the option for child care, then it would be open to the community. (Couture arrives).

Keown moved to approve the PIR. The motion was seconded by Eckhardt. Keown asked if a plan existed for the main Whittier building. Miller indicated that several options have been discussed, but no final decisions are made and renovation funding does not exist. She noted that child care utilities will run independent of the rest of the building.

Mitchell asked if 150 available openings would be adequate for UNL faculty, staff and students. Currin stated that currently there is sufficient demand. Oliva asked if emergency medical support would be necessary for a facility of this size. Currin stated that the facility will meet national accreditation standards and a nurse would not be needed. UNL Police would be available for emergencies and the facility would be equipped with panic buttons. Oliva thought it might be beneficial to hire a nurse and use that as a selling point.

Eckhardt asked about liability. Currin noted that the child care facility could be covered under the UNL liability insurance. Faculty and staff would pay by payroll deduction and the child care facility would benefit by utilizing UNL Purchasing, Food Services and Custodial Services. Oliva asked if additional capacity was discussed. Currin stated that the 150 is based on what the analysis of the Task Force deemed optimal for management and regulations. There are currently sixty-one UNL employees who are on a formal waiting list and he assumes those currently enrolled would continue. Even without advertising the new facility should be near capacity at opening.

Kettler asked about the children at Ruth Staples and the possibility of joining the facilities. Currin noted that Ruth Staples is different from child care services because it offers care for children in small blocks of time and has no provision for full time care. The child care facility, however, would like to partner with the Dean and faculty in the College of Education and Human Sciences.

Mitchell called the question. The motion was approved unanimously.

Strategic Planning White Paper / Mitchell

Mitchell told the APC she wanted to make sure everything was organized for the Strategic Planning White Paper project. Mitchell asked Eckhardt if he would be interested in leading the project. Eckhardt agreed. The deadline to have the project completed is November 15, 2005.

Couture noted that the deans are trying to get the information on-line by October 1, 2005 and said she could possibly work with Eckhardt before that time. Couture sent Eckhardt the charge, which includes two tasks: The first is to look at strategic categories. That is common themes that describe strengths around the campus and unique capabilities. This could be a list of four to ten items. The second task is to suggest a process for considering initiatives that require cooperation between departments and/or colleges.

Couture said if the APC wanted more information it should contact her. Eckhardt thought it might be beneficial to put the data directly on-line so the entire APC could review the information. Nunez indicated that IRP would make the information available on the APC Blackboard site.

Other Business

Couture indicated there are two activities that APC needs to be aware. First, on September 30 2005 Charlie Nutt will present Advising for Success & Retention. Second, there will be a

presentation on General Education October 6, 2005 by Carol Geary Schneider, President of the Association of American Colleges & Universities.

Nunez announced that the next APC meeting is October 5, 2005 and a proposal for Classroom renovations will be presented by the SVCAA. Ron Roeber, Assistant Vice Chancellor will be in attendance to present classroom renovations proposals using residual PoE funds. APC will review and recommend projects. The final recommendations for classroom enhancements are due to the SVCAA October 12, 2005.

Couture noted that there are several worthy projects and a limited amount of funding. Olivia asked if the pre- and post-proposal was still due September 30, 2005 and Couture confirmed the deadlines. Programs of Excellence will be discussed at the November Board of Regent's meeting.

The meeting adjourned at 4:38 p.m.

Respectfully submitted,

Amy L. Brown
Interim APC Coordinator