Members Present
Barbara Couture  Craig J. Eckhardt  M. Susan Hallbeck
F. Edwin Harvey  Jeffrey K. Keown  Richard M Kettler
Nancy Mitchell  William J. Nunez  Giacomo M Oliva
Nathan M. Walters

Members Absent
Mary K. Bolin  Jitender S. Deogun  Sarah J. Morris
John Owens  Prem Paul  Steven S. Waller

Others Present
Susan Fritz, Associate Dean, College of Agricultural Sciences & Natural Resources, for John
Owens
Ron Roeber, Assistant Vice Chancellor for Academic Affairs

Mitchell called the meeting to order at 3:03 p.m. Approval of the minutes was delayed for lack of
a quorum.

Classroom Enhancement/Renovation Proposals/ Ron Roeber
Assistant Vice Chancellor Ron Roeber discussed the 2005-2006 general purpose classroom
renovation possibilities. He indicated there is approximately $340,000 available for this purpose.
The APC received a table divided into three groups showing the building, room number,
capacity, utilization, estimated renovation cost, and any issues pertaining to that room. Group
one was what he perceived as the highest need, group two was moderate need, and group three
has special circumstances. Roeber presented before and after renovation pictures of classrooms
in Hamilton Hall and Oldfather. (Eckhardt arrives) Potential renovations included aesthetic
improvements, consistent and modern desk and tables, and multi-media teaching equipment and
video capabilities. (Couture arrives).

Roeber highlighted various building renovation possibilities and noted that Henzlik and the
Military & Naval building need ADA improvements. (Kettler arrives). There was discussion
regarding the cost of labor, and Oliva suggested it might be helpful to know labor costs to aid in
long-range planning. Roeber thought about one fourth of the cost would be labor. Additionally,
there was discussion on which entity would be charged for repair and maintenance on multi-
media teaching equipment. Couture thought it might be helpful to have an Information Services
representative address the APC concerns. Eckhardt stated that a periodic chart would be helpful
to have in Hamilton.

Mitchell asked about the dollars collected for technology and student technology funding.
Couture stated that a certain percentage of the student technology funding goes back to the
college and can be used at their discretion and a percent goes into the general classroom fund.
There is an extensive review of fees by various groups and administers on campus.
Roeber asked APC to consider the proposal and to make recommendations by the following week. Couture noted that the recommendations will be included among the POE funded projects for AY2005-06, under the “Enhancing Undergraduate Education” Initiative. POE will be discussed further at the next APC meeting. The APC discussed the elimination of a wall in Bessey, table versus desks in regard to space, and the calculation of classroom utilization. (Couture leaves). The APC thought it might be beneficial to spend $10-15,000 of available funds to have an architect review buildings with many rooms in need of renovations in order to optimize capacity and overall utilization.

Eckhardt suggested APC act on the proposed recommendations immediately. The Committee agreed. Eckhardt moved the following classroom renovation recommendations as funds are available: Hamilton 102, Hamilton 104, any ADA issues for Henzlik 53, Bessey 117 replace blackboard, Keim 345, Henzlik 107 and Bessey 108 with the suggestion of a consultant or additional review for optimizing space in Henzlik, Military & Naval, and Nebraska Hall. The motion was seconded by Oliva and unanimously approved.

Mitchell thanked Roeber for his presentation.

Approval of the September 7, 2005, Minutes
Keown moved to approve the September 7, 2005 minutes. The motion was seconded by Harvey and unanimously approved.

Approval of the September 21, 2005, Minutes
Oliva moved to approve the September 21, 2005 minutes. The motion was seconded by Hallbeck and unanimously approved.

Issues from Vice Chancellors
No information was presented.

Other Business
Keown announced the Academic Senate has asked for a review of a proposal containing APC activities. Keown stated the document will be on Blackboard for the APC to review. The APC was asked to bring any feedback to the next meeting.

The meeting adjourned at 4:15 p.m.

Respectfully submitted,

Amy Brown
Interim APC Coordinator