

**University of Nebraska – Lincoln
Academic Planning Committee**

**Approved Minutes
November 1, 2006**

Members Present

Mary K. Bolin	Robert S. Haller	David Solheim
Steven S. Waller	F. Edwin Harvey	Dwayne Ball
Steven Dunbar	Jeffrey K. Keown	Giacomo M. Oliva
John C. Owens	William J. Nunez	
Curtis A. Wray	David Fowler	

Members Absent

M. Susan Hallbeck	Barbara Couture	Prem Paul
-------------------	-----------------	-----------

Harvey called the meeting to order at 3:03 p.m.

Minutes

Approval of the Minutes from the October 4, 2006 meeting was moved by Solheim. Bolin seconded. Bolin recommended a minor editorial change in the text regarding her APR report for Political Sciences. The minutes were approved with the suggested change without dissent.

Academic Program Review Guideline Booklet

Nunez handed out the *Academic Program Review Guidelines* booklet to the APC membership. He indicated that the guidelines are already available on the APC website and Blackboard but the booklet being distributed was formally produced with a designed cover and official UNL logos by the office of the SVCAA to provide to the NCA visiting team and campus in general. He indicated that APR questions will probably surface during NCA meetings. [Handout attached to permanent record]

Appointment to APR Subcommittee

Harvey indicated there is a vacancy on the 2006/2007 Academic Program Review Subcommittee and the previous appointment was held by a student representative. Wray volunteered to serve on the subcommittee. The appointment was supported by APC membership.

APC Representative APR Report for Educational Administration [Report attached to permanent record]

Keown started by saying the review team met and addressed several major issues regarding the Department. Specifically,

- The Department is in the process of planning for the future and succession planning for their aging faculty.
- The Department lacks a handle on the number of graduate students they enroll and are advising.

- Differentiation between the Ph.D. and Ed.D. degrees should occur to distinguish between those conducting rigorous research and those who are practitioners.
- The Department should look at emphasizing the following areas: Immigration/Diversity, Rural Communities, Early Childhood Assessment and Development, Family Structure, and Community Colleges. It is hoped that by placing emphasis on these five areas the Department will become fully integrated with the new College.
- The Department should become more of a leader in working with others within the University on Distance Education.
- The APR team also asked that the number of graduate students to faculty be reduced to no more than 15-20 students per faculty member.

Keown went on to state that the Department is addressing the Review Committee's concerns. They now have faculty retreats and discussions and a timeline was also outlined to address these issues.

Nunez indicated that as a new member of the department, these issues are at the forefront of discussions and actions being taken within the department. Nunez stated that at a recent departmental retreat he attended, each of these items was discussed in detail.

Harvey asked if there were any questions for Keown. There were no questions from the APC members. Harvey thanked Keown for his presentation.

Appointment of review subcommittees: BS in Forensic Science and MS in Architectural Engineering

Harvey asked for three faculty APC representatives for each of these two review subcommittees. Members Ball, Bolin, and Nunez volunteered to be the APC representatives for Forensic Science and members Haller, Dunbar, and Harvey volunteered to be the APC representatives for Architectural Engineering. Dunbar asked what the timeline on this was. Nunez replied either the November 15th or 29th meeting is reasonable. Harvey thanked the APC members that volunteered.

Discuss APC Meeting with NCA Site Team Visit

Nunez said that a schedule of meetings for the NCA Review Team was distributed at the final NCA Steering Committee meeting. APC is scheduled to meet with the visiting team Monday, November 6, 2006 at 2:30.

Keown passed out a handout with suggestions for discussion topics and items committee members may be asked to address. Nunez indicated that Chapters 1-3 and Chapter 9 in the Self Study are recommended reading prior to the meeting. He also indicated that he had invited Dr. Nancy Mitchell and Dr. Barry Rosson to the meeting as past APC Chairs.

Haller asked to what degree was APC involved in the Self Study? Keown spoke to say that he was on the NCA Steering Committee as APC representative and commented throughout the process. Bolin indicated that the Academic Senate Executive Committee looked at each chapter over the summer and made suggestions for revisions. Nunez commented that in addition multiple status

report letters from the Chancellor and Vice Chancellors and web links to draft reports were provided to the campus throughout the process. In addition, Dr. Couture provided status reports at APC meetings.

University Academy

Harvey said Oliva indicated that the *University Academy* presentation will take place November 15, 2006 in an open forum APC meeting.

Oliva said that over the summer conversations took place with Professor John Janovy, who was very supportive of this concept, and Patrice Berger, Director of the Honors Program. Oliva said that a presentation was made to the Deans at the Deans Retreat in September, 2006, not only to get a sense of their thoughts but to determine: 1) who might have an interest in this concept and 2) how could they contribute to the concept.

Oliva stated that he had met with Nunez and Harvey to discuss how to “roll out” the *University Academy* concept. At the conclusion of the meeting they recommended devoting the first hour of the next APC meeting to the *University Academy* concept.

Oliva said that invitations need to be sent out by Monday, November 6th at the latest. He then discussed a possible structure of the *University Academy* presentation:

- A 10 minute overview from Oliva, Harvey, and Hallbeck to provide an overview of the history of *University Academy*;
- Present scenarios and possible interdisciplinary avenues for courses;
- Discussions of possible structures and university commitments; and,
- Question and answer session.

Oliva said one of the primary goals of this meeting is to establish university interest and get people thinking about interdisciplinary relationships and prototypes. Oliva also indicated that in conversations with Patrice Berger, he indicated a high level of support although the intent is not for this to be an Honors initiative.

Oliva said this concept needs to emerge over time and that a “virtual” structure should be created that is a marriage, not a competition, of faculty time and resources

Nunez informed the group that two rooms have already been reserved, one auditorium style for the open forum and another for the “general” APC meeting.

The question arose how many people to expect at this meeting. Oliva stated that he has a list of names submitted from the Deans and would provide this information to Nunez. The general consensus of APC was the attendees should include faculty appointed by the Deans, Chairs, the President of the Academic Senate, and the President of ASUN (the Association of Students of the University of Nebraska). Wray suggested greater student government involvement and provided a list of potential contacts and invitees.

Nunez mentioned that *University Academy* documentation is all posted on Blackboard.

Issues from Vice Chancellors

Owens informed the committee that the Site Team for the *Cooperative Program in Veterinary Medicine* arrived last Sunday, October 29, were on the University of Nebraska – Lincoln campus all day Monday, and then left for the Iowa State University in Ames, Iowa. Owens stated that the actual accreditation will take place in mid March of 2007. Owens said the Institute is trying hard to fill the many open positions for Veterinarians.

Other Business

Oliva stated that he is the APC representative for Animal Science and that his report would be ready for presentation to the APC in December, 2006.

The meeting was adjourned at 4:15 p.m.

Respectfully submitted,

Shelly Green
APC Coordinator