

University of Nebraska – Lincoln
Academic Planning Committee (APC)

Approved Minutes
October 1, 2014

Members Present

Mike Hoffman, Chair	Kevin Knudson	Patrick Shea
Nancy Busch	William Nunez	Linda Shipley
Archie Clutter	Prem S. Paul	Curtis Walker
Libby Jones	William Wagner	Tyler White

Members Absent

Leslie Delserone	Stephen Lahey	Jamie Radcliffe
Ronnie Green	Martha McCollough	Ellen Weissinger

Hoffman called the meeting to order at 3:08 p.m. He stated at this time a quorum was not present.

Note: The order of the Agenda was changed by the Chair.

Report on University Curriculum Committee Activities

Hoffman reported on the activities of the University Curriculum Committee. He asked for input from the Committee on the following:

Course number changes. He said that Registration and Records would like course number changes to occur once per year to coincide with academic bulletin publication. For special situations, Registration and Records will work with departments. Shea questioned whether this could be done before each new semester rather than once each year. Jones stated she thought that the engineering college currently doesn't recognize course number changes until a new semester begins. Wagner commented that new course creation at the graduate level as opposed to the undergraduate level may demand different processes. [Knudson left]

Minors. He stated Registration and Records questioned what standards exist for minors. Currently colleges have defined minors but there are no university-wide standards for what constitutes a minor. Shea commented that a university-wide standard for minors may be more attractive to students. Jones stated that plan A and plan B minors may need to be re-evaluated. Hoffman commented that Registration and Records would also like notification of changes in minor requirements.

CREQ. He informed that CREQ, the electronic Course Request and Approval system, will be updated to a newer form of software. Hoffman explained the University Registrar, Dr. Rich Morrell, had indicated interest in a new software system as the current system is one-off and is maintained by a single individual.

Transferology. He said methods of transferring credit hours from other institutions will be re-evaluated.

ACE brochure. He stated he would forward a brochure to Coordinator Green for distribution to APC membership. [Update: brochure was distributed electronically to membership later this same day; attached to permanent record.]

Matters from Vice Chancellors - Academic Affairs, Institute of Agriculture and Natural Resources (IANR), and Research and Economic Development

Hoffman asked Paul if he had any matters to share. Paul said he did. He stated earlier this week Dr. Gold, Chancellor of the University of Nebraska Medical Center, visited our campuses for an overview tour and discussion on more collaboration between UNL and UNMC.

Hoffman asked if there were any questions or comments and there was none. He thanked Paul.

Hoffman asked Clutter if he had any matters to share on behalf of IANR.

Clutter shared an update on the Institute to improve the process on tenure and promotion. He mentioned that there would be a new website for tenure-related processes and that the methods for evaluation of those earning tenure or scholarship would be changing. He stated that it would now be focused more on recognition of collaboration and contributions among teams. Hiring initiatives would also be more focused on this idea process. Clutter noted that there would be a meeting with unit leaders and P&T chairs. Paul added that funding opportunities for multiple grants are available. Clutter indicated he would be happy to share the outcomes and drafts. Membership expressed an interest in this.

Hoffman asked if there were any questions or comments and there was none. He thanked Clutter.

Other Business

Hoffman inquired if there was any other business.

Nunez requested input from membership on transferring files and information from Blackboard to Box@UNL [<http://box.unl.edu/>]. He stated that such a change would save time and resources in various forms. There was a brief discussion with Jones commenting that Box is a much better system for filesharing, Blackboard is clunky and better for classes. Shea noted that it is inconvenient for different groups and organizations of the University to use different repositories and that he would like committees to use one singular repository and encourages the University to do this as well. Discussion ended in an agreement to make use of both Blackboard and box.unl.edu to see which was preferred. Nunez stated that he would set up a test site.

Shea questioned whether there was new information on the merging of the Hixson-Lied Fine & Performing Arts College and the Architecture College. Hoffman replied that the summary of this was not yet ready for presentation by the APC subcommittee reviewing this proposed merger and would be addressed at a later meeting. Shea expressed concern about the timeline between the Deans presentation to the APC membership and the time at which the matter would come

before full APC for its consideration. Hoffman assured there would be a two week window. [Knudson returned] [White arrived, a quorum was achieved]

Approval of September 3, 2014 Minutes

Approval of the Minutes from the September 3, 2014 general meeting was moved by Jones and seconded by Shipley.

Hoffman asked if there were any questions or comments and there were none. The Minutes were approved without dissent.

Action Item – Proposal to Eliminate University Studies Program

Hoffman stated that the proposal from the College of Arts and Sciences to eliminate the University Studies Program was the next agenda item and was in each member packet that was distributed via email. [attached to permanent record] He briefly described the proposal and expressed it had been met with agreement. He inquired to membership if a subcommittee should be appointed to review this proposal versus a direct vote at today's meeting. Membership determined to vote today.

Approval of the proposal from the College of Arts and Sciences to eliminate the University Studies Program was moved by Wagner and seconded by White.

Hoffman asked if there were questions or comments and there were none. He called for a vote. The APC voted unanimously to approve this proposal.

APC Representative Academic Program Review Report for the Department of Food Sciences and Technology

Hoffman said the next item of business was the APC representative/monitor Academic Program Review report for the Department of Food Sciences and Technology submitted by Lahey. He stated as Lahey, at the last moment, was not able to attend this meeting, this report would be on the next meeting agenda.

There being no other business, Nunez moved and Hoffman seconded to adjourn the meeting. The meeting was adjourned at 3:53 p.m. The next meeting of the Academic Planning Committee will be held on Wednesday, October 15, 2014 at 3:00 p.m. in the Nebraska Union.

Respectfully submitted,

Amanda Jones and
Michelle (Shelly) Green
APC Coordinator