

**University of Nebraska – Lincoln
Academic Planning Committee**

**Approved Minutes
April 21, 2010**

Members Present

John Bender	Jennifer Brand	David Fowler
William J. Nunez	Jeffrey F. Keown	Shelley Fuller
David Manderscheid	Dwayne Ball	Craig J. Eckhardt
Ellen Weissinger	Jennifer Mostek	Andrew John (Jamie) Radcliffe
Prem Paul		

Members Absent

David H. Allen	Megan Collins	John Owens
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Others Attending

Harvey Perlman, Chancellor, University of Nebraska–Lincoln
Peg Johnson, President, UNOPA (University of Nebraska Office Professionals Association)
Susan Fritz, Associate Vice Chancellor, Institute of Agriculture and Natural Resources, on behalf of John Owens.

Bender stated a quorum was present and called the meeting to order at 3:03 P.M.

Open Session

Chancellor’s Annual Briefing

Bender welcomed Chancellor Harvey Perlman to the APC. Perlman shared a PowerPoint presentation on current budget and projected state assumptions that were presented to the Board of Regents. Brief discussion ensued.

Perlman then discussed Section 7 of LB 935, which is the agency efficiency review plans, handout that was in each member’s packet. [attached to permanent record] This document informs that all state agencies shall develop an agency efficiency review plan for FY2010-11 and FY2011-12. Perlman conveyed UNL is a state agency and is bound by this piece of legislation. He said UNL has to provide the plan, or at least an outline or framework, to the Appropriations Committee of the Legislature by September 1, 2010. He said he is open to any thoughts or suggestions and mentioned to look at other institutions for comparisons and ideas.

Bender inquired, regarding (d) on the Section 7 of LB 935 document, are there any mandates that are particularly relevant to the university.

Perlman stated there are a number of mandates that could alter costs. He said for example, as we are currently dealing with this, there is a state law that says that every piece of state property should be in an inventory. He said we have always taken the position that if the item was under \$5,000, we do not need to inventory it; however, now, the state auditor wants us to have every piece inventoried. He said there is an enormous cost associated with this.

Perlman indicated that he would like to give a report status on a few matters. He said, announced a couple of days ago, four candidates for a new University of Nebraska vice president and vice chancellor for the Institute of Agriculture and Natural Resources have been selected by the search committee. He said there would be a series of candidate visits beginning on April 26 and concluding mid May. He said there would be public presentations, if you wish to attend. He said the hope is to have a candidate selected for this position sometime in June and begin shortly after that.

Perlman said regarding the search for the Senior Vice Chancellor for Academic Affairs, invitations for appointments to the search committee have been issued and that this search committee and a search consultant will meet mid-month next month. He said the search process will begin in earnest in the fall. He said an announcement regarding this will be made soon.

Perlman said the following regarding new facilities: 1) the Physics and Astronomy Building hopefully should be operational by fall, 2) the Whittier Building is moving along, and 3) the Jackie Gaughan Multicultural Center opened last week. He expressed the Gaughan Center is fantastic, if you haven't been through it.

Perlman conveyed the following projects are being funded by stimulus money: 1) the Virology addition, which is in the planning stage and construction will start sometime soon, 2) the Nano facility, which will be the add-on to Physics, and 3) the Laser facility expansion, which most of the expansion will be in the basement of Behlen.

Perlman mentioned yesterday's announcement of a \$50 million founding gift from the Robert B. Daugherty Charitable Foundation to start a global Water for Food Institute. He said this is a system-wide operation that will be based at the University of Nebraska. He said, for now, it will be housed in the Whittier Building and will eventually most likely move to the Innovation Campus.

Perlman stated concerning Nebraska Innovation Campus, the Board of Regents, at its April 2010 meeting, approved appointments to the Innovation Campus Development Corporation Board of Director. He said the board includes five members for the private sector and four from the University of Nebraska.

The private-sector members are: Tom Henning, CEO of Assurity Life Insurance Co.; Dana Bradford, president of McCarthy Capital Corp.; Matt Williams, president of Gothenburg State Bank; Tonn Ostergard, president and CEO of Crete Carrier Corp.; and JoAnn Martin, CEO of Ameritas Life Insurance.

The University representatives are: NU President James B. Milliken; University of Nebraska-Lincoln Chancellor Harvey Perlman; Prem Paul, UNL vice chancellor of research and economic development; and John Owens, vice president and vice chancellor of the Institute of Agriculture and Natural Resources.

Perlman said that John would be replaced by the new vice chancellor for the Institute of Agriculture and Natural Resources when that takes place. He said the four university representative positions are not ex-officio positions – it is because of the individuals.

Perlman conveyed the Board of Regents has also approved articles of incorporation and bylaws for the Innovation Campus Development Corp.

Perlman noted before the Regents approved, Regent Clare successfully added an amendment requiring the corporation to establish one or more advisory committees that will include university faculty members. He said he opposed this amendment and explained, while he is sympathetic to faculty advice, he believes this board does not necessarily need faculty input, this board will only manage the property. He said what has been contemplated and discussed all along is that faculty advisors are needed to the university representatives. He said regardless faculty input would have happened.

Bender asked if there were any questions for Chancellor Perlman. There were none. Bender thanked Perlman. [Perlman left]

Approval of March 24, 2010 Minutes

Approval of the Minutes from the March 24, 2010 meeting was moved by Eckhardt and seconded by Ball.

Bender asked if there were any comments, questions or discussion and there were none. The Minutes were approved without dissent.

Approval of April 9, 2010 Minutes

Approval of the Minutes from the April 9, 2010 meeting was moved by Fuller and seconded by Ball.

Bender asked if there were any comments, questions or discussion and there were none. The Minutes were approved without dissent.

Approval of April 12, 2010 Minutes

Approval of the Minutes from the April 12, 2010 meeting was moved by Ball and seconded by Eckhardt.

Bender asked if there were any comments, questions or discussion and there were none. The Minutes were approved without dissent.

Academic Program Review Monitor Appointment – Psychology

Bender indicated to APC that a member was needed as a monitor for the APR of the Department of Psychology and asked for a volunteer.

Fuller volunteered to serve as the APR monitor. The appointment was supported by APC membership.

APC Representative APR Report for Department of English [Copy of report attached to permanent record]

Bender introduced the next agenda item and asked Eckhardt to present his report.

Eckhardt indicated this was a pretty normal APR. He expressed the review process worked quite well and that the review team was quite active in its pursuit of getting information and trying to assess

what was going on. He conveyed he would like to recommend the following to the Senior Vice Chancellor's office: 1) given the size of the department and the complexity of its programs, it may be appropriate for this, and other APR teams dealing with large departments, to be allowed another half-day to do the job thoroughly so to achieve a better assessment, and 2) again it may be appropriate for this, and other APR teams dealing with large departments, to set aside a period of time, possibly 45 minutes, where the review team could more or less subpoena individuals. He mentioned the schedule was very tight, with no opportunity to breathe. In conclusion, Eckhardt indicated there is no need for hearings for further action. The entire review and reaction by the department was exemplary.

Weissinger thanked Eckhardt for his advice and recommendations. She added Evelyn Jacobson, associate vice chancellor in Academic Affairs and the individual who has overseen the APR process for a good many years, is stepping away. She said we have two faculty finalists for that position, who interview this week and next so we should have someone named soon. She said once the individual has been appointed, she would like to bring this individual and the APC and APR monitor together. She feels the APR process could be revised.

Manderscheid commented as an external review team member on several APR's, he wondered if the review process was 3 days, if it would be a deterrent to find team members. Weissinger replied this certainly would be a negotiable process. Eckhardt conveyed he was only thinking of a half-day.

Eckhardt commented another matter he would like to note is the questions presented to the review team. He would like to see these questions much better edited as it appears the review team spends too much time deciphering and re-phrasing the questions. Weissinger agreed with Eckhardt and said that she has noticed this as well over the years. She said she thinks with a potentially more collaborative process between the departments, the dean and the senior vice chancellors office could formulate and provide a small set of very important and coherent questions to the review teams. Manderscheid agreed. Weissinger commented it really is time for a reform - a new version of the process; however, as much as she would like to do this, the bulk of the work will wait for the new senior vice chancellor. She said small changes could be made for next year and a process of making a list of issues and possibilities to take forward could begin now.

Bender asked if there were any comments, questions, or further discussion.

Fowler noted there was a typo on page two of the report in the "Weaknesses" area in the sentence "...much teaching assigned...." Eckhardt said he would correct this and re-submit his report to Green.

Bender asked if there were any further comments. There were none. Bender thanked Eckhardt for his report.

Interim Report on the consideration of New Budget Procedures

Bender introduced the next agenda item and asked Brand to report. Brand stated this is an interim report as the Long-range Planning Subcommittee has already looked at the budget procedures and somewhat discussed. She said the Long-range Planning Subcommittee discussed, and as summer is rapidly approaching, with concurrence from the APC, would like the summer to contemplate before coming back to the APC with a report.

Bender asked if there were any comments, objections, or concerns. There were none

Discussion of APC Role in Unit Mergers

Bender introduced the next agenda item and asked Eckhardt, the chair of ad hoc subcommittee for the Engineering merger survey, to report. Eckhardt said Radcliffe is the other member of this subcommittee. He noted the *APC Guidelines for Providing Information for Unit Mergers* document that was in each member handout packet. [attached to permanent record] He said he believes this committee needs to pay a little bit more attention to how these mergers are structured from the beginning. Eckhardt stated he would like the APC monitors on board the minute that the APC approves a merger. He stated, and Radcliffe agreed, that the monitors should be active in participating in the process, not so much as administrating it, but making sure that it is going in the right directions and that all interests are being balanced and seen. In conclusion, he and Radcliffe believe there are aspects of the process that could be re-written with much more detail and a more firm statement of what the role of the monitors will be.

Bender asked if an ad hoc subcommittee should be formed to re-draft the *APC Guidelines for Providing Information for Unit Mergers*. Eckhardt replied yes. Bender called for volunteers.

Bender, Radcliffe, and Eckhardt volunteered to serve on this subcommittee. Weissinger volunteered as a consultant in the process.

Weissinger commented on Chancellor Perlman's second and final round of budget reductions for this spring that he announced earlier this afternoon. In this announcement there is a \$200,000 reduction assigned to the College of Engineering, the specifics of which have not been identified. This reduction may be addressed by identifying efficiencies through reorganization and strategic reductions to programs. She also mentioned that she and the Dean of Engineering are to conduct a study to determine whether the programs in Industrial and Management Systems Engineering should be eliminated. She stated she would like to stay in touch closely with Eckhardt and Radcliffe over the next few weeks.

Draft Rationale for Expansion of the APC

Bender noted the draft rationale for expansion of APC from six to eight elected faculty members document, which came from him, that was in each member's handout packets. [attached to permanent record] He said the committee's workload has increased recently and probably will continue to increase in the foreseeable future. He listed some of the rationales for this increase and noted the last paragraph on this proposal that read as follows:

“For these reasons, we recommend that the membership of the Academic Planning Committee be expanded to eight members elected by the full faculty, each of whom would serve a three-year term. The rest of the membership of the committee would remain as it is, including the appointment of faculty members by the Faculty Senate and the Graduate Council. We further recommend that the president of the Faculty Senate appoint as the Senate representative to the APC the immediate past chairman of the committee, unless that is not feasible or possible under the circumstances. We further recommend that if this is approved, the additional members be added to the next ballot to be circulated to the full faculty. The two additional members should serve for three-year terms as do all current elected members. However, we recommend that for the first election of the new members,

one be elected for a two-year term and the other for a three-year term. That will help stagger the rotation of the committee members.”

Bender stated his thought is to send this proposal to the Faculty Senate for introduction in the Fall semester. Brief discussion ensued and concluded with Bender stating he will revise further and hopes to have the revised proposal circulated to the APC before the end of the semester. He said to please send him any suggestions, corrections, or comments.

Eckhardt moved to accept the proposal on expansion of the APC with the provision that a mechanism be specified for inclusion of the immediate past chair of the APC and that the designation of the elected members be determined by the Faculty Senate with our observation that this representative be from the IANR (Institute of Agriculture and Natural Resources) as it appears there is a lack of IANR representation. Ball seconded.

Brief discussion ensued over the proposed designation of the representative from the IANR as well as the immediate past APC chair. Brand commented IANR is a separate issue. Fuller commented if the immediate past chair was from IANR, there could be much unequaled representative of the faculty at-large.

Eckhardt revised his motion to accept the proposal on expansion of the APC that the designation of the two elected members be determined by the Faculty Senate for a total of eight elected members with our observation that one of the elected members would be the immediate past chair and if this individual's term on the term on the APC was not complete, then there would be an election.

Bender inquired if there were any further discussion, comments, or questions and there were none. Bender called for a vote. The APC voted unanimously to endorse the proposal.

Matters from Vice Chancellor(s) of Academic Affairs, Institute of Agriculture and Natural Resources, & Research and Economic Development

None

Other Business

None

Closed Session

The Academic Planning Committee (APC) moved into a closed session for the purpose of holding a discussion on the following subject: General Budget Framework Discussion. [Johnson arrived]

The APC went into closed session at 4:40 P.M. and reconvened the open meeting at 4:50 P.M.

Open Session

Year End Business / Acknowledgements

Bender recognized the following departing committee members whose term expire on July 31: David Allen, academic dean representative, Jamie Radcliffe, representing Physical Sciences faculty, Craig Eckhardt, the Faculty Senate President's designee, Jennifer Mostek, ASUN graduate representative,

Megan Collins, ASUN undergraduate representative, and himself, representing Arts and Humanities faculty. He noted that he has asked the President of Faculty Senate if he could return to the APC as the Faculty Senate President's designee. Bender added David Fowler, representing the Business and Social Sciences faculty, was also a departing member who temporarily stood in for Miles Taft Bryant who will be rejoining the APC next month. Bender expressed his appreciation to the departing members, as well as the remaining members, for their excellent service and hard work.

Ball moved to recognize and thank the departing members for their excellent service to the APC: Bender, Eckhardt, Fowler, Radcliffe, Allen, Mostek, and Collins. Fuller seconded.

Bender inquired if there were any further comments or discussion and there were none. Bender called for a vote. The APC voted unanimously to endorse the motion.

Brand thanked Bender and said she wished to acknowledge Bender and how nice it has been to have such a calm leader through these difficult times. Members agreed. Bender thanked Brand and members.

Bender then wished incoming APC Chair Jennifer Brand well and provided the gavel that was presented to the incoming Chair a couple of years ago by Ed Harvey. Bender mentioned that the engraved quote on the gavel by Justin Morrill, 1893 is very good and appropriate for the work of APC: "I have aimed only to promote the greatest good for the greatest number."

There being no further business, the meeting was adjourned at 4:54 P.M.

Respectfully submitted,

Michelle (Shelly) Green
APC Coordinator