

COMMENCEMENT AND HONORS CONVOCATIONS COMMITTEES

2011-2012 MEMBERS

NAME	TERM EXPIRATION
Guan Huang , ASUN	2012
Carla Kimbrough, College of Journalism	2012
Richard Graham, University Libraries	2012
Robert Bolin, University Libraries	2014
Chin Li Cheung, Chemistry	2014
Bill Nunez, Assoc. to the Chancellor	cont.
Timothy Alvarez, Asst. Vice Chancellor for Student Affairs	cont.
Jennifer Verhein, Registration & Records	cont.
Annette Wetzel, University Communications	cont.
Scott Anderson, School of Music Representative	cont.
Patrice Berger, University Honors Program	cont.

STRUCTURE

The Commencement and Honors Convocations Committee shall consist of ten (10) voting members:

- (a) four faculty members appointed by the President of the Faculty Senate
- (b) the Head Marshal of the Marshal Corps;
- (c) two upper class students and one graduate student selected as determined by ASUN
- (d) the Director of the Honors Program
- (e) Chancellor or designee

Plus the following non-voting members:

- (a) Vice Chancellor for Student Affairs or designee
- (b) Representative of the Registration and Records Office
- (c) Representative of the Office of University Communications

Responsibilities

1. The Commencement and Honors Convocations Committee (CHCC) shall be primarily responsible for coordinating plans for commencement and honors convocations. The program and arrangement for UNL commencement and honors ceremonies shall be subject to approval by a majority of the voting members of the CHCC. Those responsible for developing the specific programs and arrangements, including the Chancellor or designee, the Vice Chancellor for Student Affairs or designee, and/or other UNL staff members, will seek review and approval of the CHCC in a timely and appropriate fashion.
2. The CHCC shall especially authorize the preparation of appropriate certificates and awards to be presented during these ceremonies in accord with provision of the Faculty Senate governing honors, awards or recognitions for scholarship. The CHCC shall also be responsible for coordinating academic honors to be bestowed upon students during commencement exercises.
3. The CHCC shall establish a regular procedure for ensuring the maintenance of an adequate Marshal Corps and shall evaluate the role of the Marshal Corps annually.
4. The Committee shall report regularly to the Faculty Senate, and recommend changes in these policies and provisions if and when it is deemed appropriate to do so.

Operating Procedures and Guidelines Adopted by the CHCC:

The committee shall file in the Faculty Senate Office (a) minutes of its meetings, and (b) a current statement of operating procedures and guidelines adopted by the committee itself. For more information on this committee and general Faculty Senate rules governing its operation see the Preface.