

CURRICULUM COMMITTEE

2009-2010 MEMBERS

NAME	TERM EXPIRATION
TBA, ASUN	2010
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Stephen Swidler, College of Education & Human Sciences	Summer 2009
Nate Krug, College of Architecture	Summer 2009
Brian Moore, College of Fine Arts	Summer 2008
Terry Sebor, College of Business Administration	Summer 2009
Fayrene Hamous, College of Education & Human Sciences	Summer 2009
Michael Hoffman, College of Engineering	Summer 2009
Glenn Ledder , College of Arts & Sciences (on leave fall 2008, replaced by Steven Dunbar)	Summer 2010
Larry Walklin , College of Journalism & Mass Communications	Summer 2010
Leon Higley , CASNR	Summer 2010
Rochelle Dalla, APC Representative	Summer 2009
Patrice Berger, Director, Honors Program	cont.
Gail Meyer, Office of Registration & Records	cont.
Tony Schkade, Office of VC for Student Affairs	cont.
Gail Hackwith, Office of Undergraduate Studies	cont.
Rita Kean, Dean of Undergraduate Studies	cont.

STRUCTURE

The Curriculum Committee shall consist of the following voting members:

(a) one faculty member representing each of the undergraduate colleges selected as determined by their respective faculties;

- (b) one faculty member selected by the Academic Planning Committee;
 - (c) two students representing two different undergraduate colleges, selected as determined by ASUN;
 - (d) one faculty member appointed by the President of the Faculty Senate;
- and the following non-voting members:
- (e) the Vice Chancellor for Student Affairs, or designee; and
 - (f) The Dean of Undergraduate Studies, or designee;
 - (g) the Director of the Honors Program, or designee;
 - (h) representative of the Office of Registration and Records; and
 - (i) Secretary, to be appointed by the Dean of Undergraduate Studies
 - (j) a liaison from the Graduate Council

TERM OF OFFICE

Faculty members shall serve three year terms, except for the Faculty Senate President's appointee who shall serve a one year term. Student members shall serve two year terms. The terms will begin with the Academic year and will be staggered. Initial terms shall be established by the Committee on Committees, and it will be the responsibility of the Committee on Committees to notify appropriate constituent groups when replacements are needed.

RESPONSIBILITIES

- (1) The Curriculum Committee shall receive notification of undergraduate courses and programs of study after they have been approved by the curriculum committees of the undergraduate colleges, and notification of approval or disapproval of all curricular changes in the undergraduate colleges.
- (2) The Curriculum Committee shall appoint ad hoc subcommittees and/or liaison person(s) to assist the Committee in reviewing course proposals in intercollegiate, multi-disciplinary areas within the University.
- (3) The Curriculum Committee shall make specific proposals for curricular developments and coordination to the curriculum committees of the undergraduate colleges, with the understanding that

these committees are obliged to consider such proposals and make formal affirmative or negative response to the Curriculum Committee.

- (4) The Curriculum Committee shall respond to curricular and program suggestions put forward by the Academic Planning Committee, and report at least once annually to the Faculty Senate and to the Academic Planning Committee on its activities and plans.
- (5) The Curriculum Committee shall maintain liaison with the Graduate Council so as to coordinate the undergraduate and graduate curricula and programs.
- (6) The Curriculum Committee shall serve as a safeguard against needless and wasteful curricular duplication by reviewing all proposals for modification in undergraduate courses and for new undergraduate courses proposed by the undergraduate colleges, including all courses in the 001 through 499 series that are available to the undergraduate students. This function is to be discharged by referring any findings of needless duplication to the appropriate undergraduate college. Prior to being listed in a college's official announcement, new or modifies courses that in the committee's judgment lead to needless curricular duplication may not be offered or listed in the official announcement of courses of a college.
- (7) The Curriculum Committee shall undertake periodic comprehensive examinations of the University's undergraduate curricula for the purpose of eliminating wasteful duplication.

OPERATING PROCEDURES AND GUIDELINES ADOPTED BY COMMITTEE

The committee shall file in the Faculty Senate Office (a) minutes of its meetings, and (b) a current statement of operating procedures and guidelines adopted by the committee itself. For more information on this committee and general academic Senate rules governing its operations see the Preface.