

APARTMENT INVENTORY

Make appropriate comments about the condition of , or damage to, each item or area.

MOVE-IN

LIVING ROOM/AREA: _____

Carpet: _____

Walls & Woodwork: _____

Windows & Tracks: _____

Drapes/Curtains: _____

Screens: _____

Heat Registers: _____

Air Conditioner: _____

Light Fixtures: _____

BEDROOMS: _____

Carpet: _____

Walls & Woodwork: _____

Windows & Tracks: _____

Drapes/Curtains: _____

Screens: _____

Heat Registers: _____

Light Fixtures: _____

Closet & Doors: _____

MOVE-OUT

LIVING ROOM/AREA: _____

Carpet: _____

Walls & Woodwork: _____

Windows & Tracks: _____

Drapes/Curtains: _____

Screens: _____

Heat Registers: _____

Air Conditioner: _____

Light Fixtures: _____

BEDROOMS: _____

Carpet: _____

Walls & Woodwork: _____

Windows & Tracks: _____

Drapes/Curtains: _____

Screens: _____

Heat Registers: _____

Light Fixtures: _____

Closet & Doors: _____

MOVE-IN

BATHROOMS: _____

Ceramic Tile: _____

Bathtub & Sink: _____

Toilet Bowl & Base: _____

Mirror & Medicine Cabinet: _____

Vanity-Inside & Out: _____

Light Fixtures: _____

Floor Covering: _____

Walls & Woodwork: _____

Windows & Screens: _____

Towel Racks: _____

Shower Rod/Curtain: _____

KITCHEN: _____

Cabinets/Drawers: _____

Sink & Disposal: _____

Walls & Woodwork: _____

Light Fixtures: _____

Windows & Screens: _____

Floor Covering: _____

Range: _____

Range Surface Areas: _____

Range Burners: _____

MOVE-OUT

BATHROOMS: _____

Ceramic Tile: _____

Bathtub & Sink: _____

Toilet Bowl & Base: _____

Mirror & Medicine Cabinet: _____

Vanity-Inside & Out: _____

Light Fixtures: _____

Floor Covering: _____

Walls & Woodwork: _____

Windows & Screens: _____

Towel Racks: _____

Shower Rod/Curtain: _____

KITCHEN: _____

Cabinets/Drawers: _____

Sink & Disposal: _____

Walls & Woodwork: _____

Light Fixtures: _____

Windows & Screens: _____

Floor Covering: _____

Range: _____

Range Surface Areas: _____

Range Burners: _____

MOVE-IN

KITCHEN, continued

Range Drip Pans: _____

Oven & Racks: _____

Broiler Pan & Rack: _____

Range Drawer: _____

Exhaust Fan: _____

Refrigerator: _____

Fridge Surface Areas: _____

Freezer: _____

Ice Trays: _____

Fridge Interior: _____

GENERAL: _____

Hallways-Walls: _____

Hallways-Carpets: _____

Storage Closets: _____

Entry Door: _____

Coat Closet: _____

Light Fixtures: _____

OTHER AREAS NOT ALREADY MENTIONED: _____

MOVE-OUT

KITCHEN, continued

Range Drip Pans: _____

Oven & Racks: _____

Broiler Pan & Rack: _____

Range Drawer: _____

Exhaust Fan: _____

Refrigerator: _____

Fridge Surface Areas: _____

Freezer: _____

Ice Trays: _____

Fridge Interior: _____

GENERAL: _____

Hallways-Walls: _____

Hallways-Carpets: _____

Storage Closets: _____

Entry Door: _____

Coat Closet: _____

Light Fixtures: _____

OTHER AREAS NOT ALREADY MENTIONED: _____

Owner/manager/agent will make the following repairs by the following dates:

Repair: _____

Completion Date: _____

Checked at MOVE-IN by _____
(signature of owner/manager/agent)

on _____, 20_____.

and by _____
(signatures of tenants)

on _____, 20_____.

and by _____
(signatures of tenants)

on _____, 20_____.

and by _____
(signatures of tenants)

on _____, 20_____.

Checked at MOVE-OUT by _____
(signature of owner/manager/agent)

on _____, 20_____.

and by _____
(signatures of tenants)

on _____, 20_____.

and by _____
(signatures of tenants)

on _____, 20_____.

and by _____
(signatures of tenants)

on _____, 20_____.