

SAMPLE LETTER D

UNL Student  
1600 Apple Street, Apt. #5  
Lincoln, NE 68510

January 1, 2006

Leroy Jones, Manager  
Rocky Real Estate, Inc.  
2500 North 10th Street  
Lincoln, NE 68501

RE: Security Deposit

Dear Mr. Jones:

I hereby demand the return of my security deposit in the amount of \$500.00 that you are holding in relation to the apartment I formerly rented at 1600 Apple Street, Apt. #5. Section 76-1416 of the Nebraska Residential Landlord Tenant Act requires that you return my damage deposit within 14 days from receipt of this letter or send me an itemized list justifying the retention of any portion of my deposit together with the remaining deposit money. I feel I am entitled to the entire amount of the deposit, but should you retain a portion of it, please attach copies of receipts to the itemized list of repairs.

Sincerely,  
UNL Student