

Minutes, Exec meeting, Oct 28

In Attendance: Laura Lynch, Emile Salame, Aleksandra Stein, Katie Wilson, Bethany Murray, Ashley Krause, Jared McEntaffer

Absent: Sylvia Jons, Eric Montgomery

1. Book drive (through bookstore):
 - a. If Bethany contacts buildings and makes arrangements for drive/bins and lets them know which buildings, they will put up bins, collect books, and guarantee us \$700 min to avoid competition.
 - b. Will do a mail merge for asking buildings and secretaries for permission.
2. T-shirts (through bookstore):
 - a. On the cap & gown form, add the option of having an alumni shirt.
 - b. They get pre-ordered numbers, we don't have to seek out grads, and we get 15%--ish.
 - c. Do we get to order some to have and give out/sell/etc., at orientation events and such.
 - d. We can additionally do non-alumni shirts (lots of options) but we would have to pre-order those ourselves, put up the deposit ourselves, etc.
 - e. Bethany will bring this up at next LA meeting.
3. Event like SORC just for departmental GSAs
 - a. 2-3 hours official event in Feb
 - b. Presentations on: how to become an RSO , student fees, how to create a website/listserv, ethics, ASUN, etc.
 - c. Workshops on: Improving communications, GSAW, events, etc.
4. Work on agenda for next meeting:
 - a. Bethany: T-shirts
 - b. Quality of Life: Resolution on Recycling—urging departments to recycle (paper) (like CBA)
 - c. Resolution urging ASUN to update their bylaws on filling committees
 - d. Resolution urging ASUN to add graduate students to committees (like faculty senate—which suggested to us that we need a position)
5. Attendance issues:
 - a. Aleks will update list of LA & Attendance with emails for Laura & Jared
 - b. Katie will draft email to non-attendees (you have not attended. why? please attend. if you cannot, please let us know. please respond w/in a week.) for Jared
 - c. Jared will mail merge
 - d. If one week with no response, escalate email cc-ing graduate chairs
 - e. Since we elect campus reps, but not dept reps, do we hold them to a higher standard regarding attendance? We do have a proxy clause for

both positions (so that they find a proxy within their dept) if they cannot make a meeting (or all the meetings within a semester . . .)

- f. Posters:
 - i. Yes, we'll do them:
 1. Create 8.5 x 11 posters made for each of the individual LA reps: describe GSA but would focus on the individual representatives with their picture and a brief summary of them. It would also include our meeting dates. Reps could put this up in their departments so people know they hold that position and can also go up to them and say "what's happening with GSA?" or "I noticed the poster today and that you guys just had a meeting- what happened?" The poster would serve to not only recognize the reps but also provide a small amount of accountability.
 2. We can use the same poster for those departments that do not have reps. Maybe put a question mark where the picture would be and in the rep's summary section could be a sentence or two saying that the department has no rep. This makes the poster idea into a recruiting scheme.
 3. VC of Representation to hold a meeting for all the campus reps and at that meeting, they can go ahead and create the poster layout. Then, each campus rep can be assigned 5-7 departments to contact the reps and get their pictures and summaries (I suggest a word limit on summaries). The campus reps can then go ahead and place the pictures/summaries on their 5-7 posters and then we can get them all printed. If the campus reps have access to a color printer they should utilize it, otherwise we can get color copies made in the union.
 - ii. For depts that have an area that we can hang a poster, we print a color poster. If not, we print several black-and-white ones and stick them directly in grad student offices.
6. Next@Nebraska: Customizable?
 7. Can we get a graduate studies endorsement to additionally act as a graduate student advisory board? Or to be in charge of nominating students to or having a subset of reps act as a student advisory board.