

Judith A. Wolfe
322 Love Library, Cataloging and Metadata
University of Nebraska-Lincoln
Lincoln, Nebraska 68588-4100

PROFESSIONAL EXPERIENCE:

University of Nebraska-Lincoln 2005-

CATALOGER & METADATA LIBRARIAN (Assistant Professor),

- Electronic Resource Management (ERM) lead person
 - Responsible for the implementation ERM
 - Databases categories within the ERM
 - Established timelines, policies, and implemented the categories
 - Oversee catalog load process
- Original and adapted cataloging of print and non-print materials
 - Various media types including print and non-print materials
 - Utilizing AACR2, LCSH, and LC classification
 - Produce name authority records

COMPUTER SKILLS:

ILS: Millennium and Voyager ; Software: WordPerfect, Quattro Pro (15 years), HTML, Photoshop, Excel, Word, Access, FrontPage (8 years), Dreamweaver, Freehand, QuarkXpress, (5 years), Windows and Mac operating systems (15 years) ; Hardware: Mac and PC.

EDUCATION:

PhD, UNIVERSITY OF NEBRASKA-LINCOLN, in process
Human Sciences, Specialization: Leadership Studies

MLIS, UNIVERSITY OF NORTH TEXAS, 2004.
School of Library and Information Sciences, Master Degree Program

BS, WICHITA STATE UNIVERSITY, 2001,
Bachelors of Fine Arts in Graphic Design, Certificate in Computer Science
May 2001 (magna cum laude).

HONORS:

2007 CAMRE Award
Phi Kappa Phi 2001-
President's Distinguished Service award, Wichita State University 2003

PROFESSIONAL AFFILIATIONS:

Nebraska Library Association (NLA), 2005-
College and University Section (C&U), 2005-
New Members Round Table (NMRT), 2005-
Vice Chair/Chair Elect 2008
Treasurer 2007
Mountain Plains Library Association (MPLA), 2003-
New Members Round Table (NMRT), 2003-
American library Association (ALA), 2003-
New Members Round Table (NMRT) 2003-
Great Plains Regional IUG 2006-
Vice Chair/Chair Elect 2008

RELATED EXPERIENCE:

Library Assistant I & II Collection Development, Interlibrary Loan Department, Cataloging Serials Section, Circulation Department: Ablah Library, Wichita State University

Collection Development

- *Database and E-Journal web page management and vendor contact person
- *Software resource person for Collection Development
- *Develop images and layout for library OPAC and DDM2
- *Maintain detailed records for gifts, databases, and statistics
- *Create and maintain Collection Development home page
- *Supervise Graduate Assistant
- *Supervise the processing and distribute of materials and mail for Subject Librarians

Interlibrary Loan Department

- *Process materials and overdue notices for patrons
- *Maintain accounting files for lending
- *Maintain department records on computer and manual files
- *Primary contact person

Cataloging Serials Section

- *Performed copy and original cataloging
- *Establish and performed database maintenance on volume holdings
- *Lead resource and information person
- *Hire, train, and supervise student assistant
- *Maintain statistics and review time sheets

Circulation Department

- *Charge and discharge books using online and manual circulation system
- *Accept payments and assist in directional and informational questions
- *Process Faculty loans
- *Supervise, open, close, and secure library on rotating basis
- *Interpret library policies, and apply to patron situations
- *Maintain manual checkout and patron file

Circulation Department, Cataloging Serial Section, Cataloging Monograph Section: Cline Library, Northern Arizona University

Circulation Department

- *Monitor and direct daily operation of Circulation Office/Desk and stack maintenance
- *Hire, train, and supervise staff and library aides
- *Develop policies and procedures.

Cataloging Serial Section

- *Edit records and manually update monographic and serial open entries
- *OCLC system: attached holdings ordered cards, entered new records
- *ALIS II computer: (On-line transfers, process manual error file, perform conversion, bibliographic maintenance, and perform system operator duties

Cataloging Monograph Section

- *Check catalog cards and perform file maintenance
- *Search for books and pull cards.
- *Catalog material on OCLC.

Reserve Assistant: Steen Library, Stephen F. Austin State University

Reserve Assistant

- *Process reserve material for University Faculty
- *Supervise and schedule the reserve desk assistants
- *Perform circulation and information desk duties.
- *Assist with overdue notices and handling of photocopy machine maintenance

SCHOLARLY & CREATIVE ACTIVITIES:**PUBLICATIONS:****Refereed Articles:**

Interlibrary Loan Patron Satisfaction at the Wichita State University Libraries:

accepted for publication in *The Journal of Interlibrary Loan, Document Delivery & Electronic Reserve*, co-author Ted Naylor, vol. 18 #3, 2008

Library Personnel's Role in the Creation of Metadata: A Survey of Academic Libraries

accepted for publication in *Technical Services Quarterly*, co-author Adonna Fleming & Margaret Mering, vol. 25 #4, 2008

Book reviews published:

Book Reviews: *Interlibrary Loan and Document Delivery: Best Practice for Operating and Managing Interlibrary Loan Services in All Libraries*. By Lee Andrew Hilyer. Binghamton, NY: Haworth Information Press, 2006. *Library Collections, Acquisitions, and Technical Services*, Elsevier Science, doi:10.1016/j.lcats.2007.07.005

Book Review: *Digital Libraries and the Challenges of Digital Humanities*. By Jeffrey A. Rydberg-Cox. Chandos Information Professional Series. Oxford, OX: Chandos Publishing Limited, 2006. *Library Collections, Acquisitions, and Technical Services*, Elsevier Science, doi:10.1016/j.lcats.2006.10.007

Book Review: *Handbook of Electronic and Digital Acquisitions*. Ed. by Thomas W. Leonhardt. Binghamton, NY: Haworth Information Press, 2006. *Library Collections, Acquisitions, and Technical Services*, Elsevier Science, doi:10.1016/j.lcats.2007.07.010

Book Review: *A Research Guide for Undergraduate Students: English and American Literature*. 6th ed. By Nancy L. Baker and Nancy Huling. New York: The Modern Language Association of America, 2006. *Library Collections, Acquisitions, and Technical Services*, Elsevier Science, doi 10.1016/j.lcats.2007.07.012

Book Review: *Interlending and Document Supply in Britain Today*. Edited by Jean Bradford and Jenny Brine. Chandos Information Professional Series. Oxford, England: Chandos Publishing Limited, 2006. *Collection Building*, Emerald Publishing Group, vol. 27, no. 1, 2008.

Book Review: *Electronic Journal Management Systems: Experiences from the field*. By Gary Ives. Binghamton, NY: Haworth Information Press, 2005. *Collection Building*, Emerald Publishing Group, vol 26, no. 3, 2007.

Book Review: *A Research Guide for Undergraduate Students: English and American Literature*. 6th ed. By Nancy L. Baker and Nancy Huling. New York: The Modern Language Association of America, 2006. 104 pp., *Library Collections, Acquisitions and Technical Services*, Elsevier Science, Vol 31/3-4 pp 231-231, 2008, doi 10.1016/j.lcats.2007.07.012

Book Review: *Handbook of Electronic and Digital Acquisitions*. Ed. by Thomas W. Leonhardt. Binghamton, NY: Haworth Information Press, 2006. 160 pp., *Library Collections, Acquisitions and Technical Services*, Elsevier Science, Vol 31/3-4 pp 229-229, 2008, doi 10.1016/j.lcats.2007.07.010

Book Review: *Digital Information and Knowledge Management: New Opportunities for Research Libraries*. Ed. by Sul H. Lee. NY, Binghamton: Haworth Information Press, 2007. 117 pp. *Library Collections, Acquisitions and Technical Services*, Elsevier Science, Vol 31/3-4 pp 237-237, 2008, doi 10.1016/j.lcats.2008.01.004

Book Review: *Digital Copyright*. 2nd ed. By Paul Pedley. London: Facet Publishing, 2007. 154 pp. *Library Collections, Acquisitions and Technical Services*, Elsevier Science, Vol. 31/3-4 pp 242-242, 2008, doi 10.1016/j.lcats.2008.02.002

Books:

Ted Kooser Bibliography, Co-author in process for publication in 2008

UNPUBLISHED:

"Are they ready to make the switch? WSU Libraries Survey on Electronic and Print Collections", Cathy Moore-Jansen & Judith A. Wolfe: Draft

WEB PRESENCE:

Wichita State University Libraries, Interlibrary Loan, WSU Libraries Survey, 2006
"Interlibrary Loan Use and Satisfaction", Ted E. Naylor & Judith A. Wolfe
<http://library.wichita.edu/ill/2006survey.html>

Wichita State University Libraries Electronic and Print Collections, *Combined Survey*, 2005
Cathy Moore-Jansen & Judith A. Wolfe
<http://library.wichita.edu/colldev/onlinesurvey2003/combinedsurvey.htm>

Wichita State University Libraries Virtual Tour, March 2004
Judith A. Wolfe <http://library.wichita.edu/Floorguides/Floorguides.htm>

Wichita State University Libraries *Asmat Collection Web Site*, April 2003
Cathy Moore-Jansen & Judith A. Wolfe
<http://library.wichita.edu/colldev/asmats/>

PRESENTATIONS:

"Connecting Print Titles with Their Electronic Alter Egos in the Catalog" Nebraska Library Association (NLA)/TSRT Spring 2008

"Facilitate Panel Discussion on Career Guidance" NLA/NMRT Spring 2008

E-Resource Web Category UNL 2007

Cataloging Electronic Resources UNL 2007

POSTERSESSIONS:

"Connecting Print Titles with Their Electronic Alter Egos in the Catalog: Analysis & Full Disclosure"
ALA Poster Session, June 2008, Anaheim, Calif. Judith Wolfe, Joan Latta Konecky, & Dana W. R. Boden

"Are they ready to make the switch? The WSU Libraries Survey on Electronic and Print Collections" ALA Poster Session, June 2005, Chicago, IL Cathy Moore-Jansen & Judith A. Wolfe

TEACHING:

Emily Nimsakont, Internship, Cather Journalism project facilitator 2008

Kelly Dick Internship Cataloging Facilitator 2007

CONSULTING:

Wichita State University, Kansas, Libraries, Demonstrated Innovative Interfaces Inc.'s, Electronic Resource Management System.

Forsyth Library, Fort Hays, Kansas, Virtual Library Tour

CONFERENCES ATTENDED:

NLA-NEMA Annual Conference,
 Kearney, NE, 2007
 Omaha, NE, 2006
 Lincoln, NE, 2005

NLA-NMRT Spring Meeting, 2007, 2008
 NLA-TSRT Spring Meeting, 2008
 NLA/C&U Section Spring Meeting, Lincoln, NE, May 2006
 NEBASE Annual Meeting, Lincoln, NE,
 2006
 2005

Great Plains Regional Innovative Users Group,
 Topeka, KS, June 2008
 Lincoln, NE, June 2007
 Emporia, KS, November 2006

Innovative Users Group Annual Conference
 Washington D. C. April 2008
 San Jose, Calif., May 2007
 Denver, CO, May 2006

Servant Leadership Conference, Nebraska City, NE September 2007
 MPLA Annual Conference, Albuquerque, NM, March 2007
 ALA Annual Conference,
 Anaheim, Calif. June 2008
 New Orleans, LA, June 2006
 Chicago, IL, 2005

SPECIAL UNL PROJECTS:

Willa Cather Journalism, subject assignment 2008
 Jewish Record Cataloging 2007
 UNL Dissertation URL Advisory Group 2007
 Lentz Collection Cataloging 2007
 Technical Services Workflow Group 2 2007
 Recognition / Praise Survey Creation
 Technical Services Operation Group (TOG) 856 Advisory Group 2007
 ERM Web Page Committee Chair 2006-
 ERM Category Implementation Chair 2006
 UNL Dissertation digital copy cataloging 2006
 Rand Publications Cataloging review and subject assignment 2006
 German and Latin Sermon pilot project metadata elements 2006
 Willa Cather, Journalism pilot project, subject assignment 2005
 Special Collections finding aides 2005-
 University of Nebraska NebGuides 2005

SERVICE AND OUTREACH:**Regional Library Community**

NLA-C&U Section, Website Redesign Task Force member: designed logo & banner 2006
 NLA-NMRT Annual Conferences responsibilities: update brochure and signage 2005

University of Nebraska

Parking Advisory Committee
 Chair 2008
 Member 2006-2007

University of Nebraska Libraries

E-Resource Web Page Team Lead 2008
 Committee on Academic Rank and Tenure (COART) 2008
 COART Secretary 2008
 Database Access Enhancement via Cataloging, Working Group 2007
 Cataloging Electronic Resources Group 2007
 Outreach Volunteer 2007
 Greeter Volunteer 2007
 E-Resource Web Page Team Lead 2007-
 Committee on Academic Rank and Tenure (COART) 2007-
 COART Officer Election Facilitator
 Metadata Analysis Taskforce 2006
 Report of Task Force on Metadata Analysis
 <http://digitalcommons.unl.edu/librarywhitepapers/1/>
 Task One: Moving Dublin Core to MARC
 <http://digitalcommons.unl.edu/librarywhitepapers/2/>
 Metadata Committee Task 1 Update
 <http://digitalcommons.unl.edu/librarywhitepapers/3/>
 ContentDM Technical Committee 2006-2007
 III Create List Committee 2006
 Technical Operations Group 2006-
 ERM Category Implementation Committee Chair 2006
 Sheldon Digital Collection, Metadata Guidelines Advisor 2006
 Scanner Implementation and Training 2006
 Policy, Program & Budget Committee 2005-2007
 2006 Secretary
 Digital Commons, Series Editor, Conferences and Speeches 2005-
 2006LE Beta Test (Millennium) Committee 2005-2007
 Faculty Web Page Committee 2005-2007
 Technical Service Operations Group (TOG) 2005-
 Electronic Resource Management Record Use Subcommittee 2005
 Electronic Resource Management (ERM) Demonstration, Aug. 2005
 Electronic Resource Management (ERM) Committee, 2005
 Display Subcommittee 2005
 Mini Bib Record Subcommittee 2005

Wichita State University Libraries

Copyright Task Force 2004
 Reorganization Task Force 2004
 Allied Professional Association Council
 2004-2005 Vice Chair
 2003-2004 Chair
 2002-2003 Secretary
 Allied Professional Association Bylaws Committee 2004
 Enhancing the Workplace and Public Environment Task Force 2003-2004

OTHER ACTIVITIES:**TRAINING:**

Nebraska Library Leadership Institute July 2007
 Serving MultiCultural Students Feb. 2007
 Serving Students the Big Red Way Oct. 2006
 MARC Format for Holdings Data workshop Aug. 2006
 NACO Training Jan. 9-13 2006
 Promotion and Tenure at UNL, Nov. 2007
 Text Encoding for Humanities Scholars, Oct. 2007
 "Mapping License Language for Electronic Resource Management" ARL-DLF Workshop.

New Orleans, LA, June 2006
Metadata Workshop, April 2005
Grant Writers' Seminars and Workshops, Oct. 2005
CITI Course in the protection of human research subjects, Oct. 2005
Diversity Training, April 2005
Introduction to Metadata Course, July –Aug. 2005
Project Management, June 2005
Digital Commons/ProQuest, May 2005
XML Training, April 2005
Metadata for Nebraska Memories Workshop, April 2005
III Training, April 2005
Diversity Training, April 2005
Metadata Workshop, April 2005
Foundations of Human Resource Development, Fall 2005
Foundations of Leadership, Fall 2005

Doctoral Program: Human Sciences, Leadership, Course Work: (75 of 94 hours)

Leadership in Cross Culture Systems, Spring 2008
Organizational Communication, Fall 2007
Qualitative Approach Research, Summer 2007
Administration Theory Education Organization, Spring 2007
Administration Issues Post Secondary Education, Spring 2007
Environmental Leadership, Fall 2006
Supervisory Leadership, Fall 2006
Personality Types, Summer 2006
Changes in Rural America, Spring 2006
Foundations of Human Resource Development, Fall 2005
Foundations of Leadership, Fall 2005