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| --- |
| Sender Information (All Required) |
| Sender Name |  |
| Phone Number |  |
| Date of Request |  |
| Cost Center to be Charged |  |
| Ship with FedEx/UPS |  |
| International Shipment? |  *If International Shipment include page 2 of form* |
| Service Type (Ground/Priority/etc) |  |
| Urgency of Delivery (High, Medium, Low) |  |
| Recipient Information  |
| Company Name(Required) |  |
| Recipient Name(Required) |  |
| Address(Required) |  |
| City/State/Zip(Required) |  |
| Country (if international) |  |
| Phone Number (Required) |  |
| Email Address (Optional) |  |
| Package Information |
| Contents (Required) |  |
| Check Box :(Required) | Powdered Chemicals [ ]  Liquid Chemicals [ ]  Other Chemicals [ ]  Hazardous Materials [ ]  Non-Hazardous [ ]  |
| Dimensions) (Required) | Length(inches) |  | Width(inches) |  | Height(inches) |  | Weight(pounds) |  |
| Value of each package (Required) |  |
| Email Shipment Date & Tracking # to: (Optional) |  |
| Email Delivery Date & Tracking # to: (Optional) |  |
| Special Instructions: |
|  |
|  |
|  |
| International Shipments(ALL INFORMATION REQUESTED BELOW IS REQUIRED FOR INTERNATIONAL SHIPMENTS) |
| How Many units inside package? |  |
| Weight per unit of product inside package? |  |
| Total Weight of package contents |  |
| Country of contents Manufacture |  |
| Bill Duties, Fees, & Taxes to: | Recipient [ ]  UNL Physics & Astronomy [ ]  |
| Declared Value (USD) |  |
| Please check the option that best describes the shipment purpose: | Commercial [ ]  Personal Effects [ ] Sample [ ]  Personal Use [ ] Gift [ ] Return & Repair [ ]  |
|  |  |