Psi Chi and UPO

Academic Resumes for Psychology Graduate Programs

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Employment vs. Academic Resume

Employment

- 1-2 pages
- Skill/Experience focused
- Selected history
- Tailored to organization/position
- Self-promotion
- Few presentations or publications listed
- Reviewed quickly for advancement to interview

Academic

- Unlimited length but typically 2-3 pages
- List focused
- Complete history
- Just the facts
- Research and teaching listed
- Reviewed extensively with other documents for admission – with or without interview

Typical Categories

- Name and contact information (name, address, phone, e-mail)
- Education
- Experience
- Research/Teaching Interests
- Publications/Presentations
- Scholarly/Professional Memberships
- Honors and Awards
- Leadership and Service

Education

University of Nebraska-Lincoln
Bachelor of Science (anticipated May 2012)
Major: Psychology Minors: Sociology, Spanish
Overall GPA: 3.9/4.0

- Study Abroad: Deutsch in Deutschland, Berlin, Germany, Spring 2010

- Honors Thesis: Violence Among Male College Students From Urban and Rural Populations (Advisor: Dennis McChargue, Ph.D.)

Experience

5 Parts – title, dates, organization, location, duties/responsibilities/achievements

Behavioral Assistant, September 2009 – January 2011
Private Family, Lincoln, NE

- Serve as daily companion and mentor to child with autism
- Communicate with parents about goals, activities and progress

Resident Assistant, August 2010-Present
UNL Selleck Hall, Lincoln, NE

- Counsel and advise students; mediate conflict
- Facilitate floor government and organize floor meetings
- Plan social and educational programs
- Enforce campus policies

Clerk, September 2009 – August 2010
Lancaster County Attorney Child Support Division, Lincoln, NE

- Provided reception and customer service in person and over phone
- Maintained location information on individuals involved in cases

Research/Teaching (interests)

Research Assistant- 2009 to present
UNL Behavioral Neuroscience Lab, Lincoln, NE

- Managed acquisition and processing of study results
- Prepared detailed analysis of study findings
- Supervised data collection and facilitated cognitive discussions
- Prepared spreadsheets on SPSS for data entry
- Used SPSS to analyze statistical data

Undergraduate Creative Activities Research Experience, Summer 2011

- Research Paper: Impact of Career Related Experience on Job Search Confidence
- Interviewed a representative sample of UNL students and employers
- Received $1500 grant to present findings at MWACE regional conference

Teaching Assistant, Comm 109, Spring 2011
UNL Communications Studies, Lincoln, NE

- Led recitation discussions of 10-15 students
- Graded assignments and provided assistance to students

Publications/Presentations

- Smith, A. A. (May, 2007). *Relationships among stress, self-esteem, and friend and family social support for trait anxiety and depression.* Poster presented at the 2007 Nebraska Psychological Association Conference. Lincoln, NE.
- Jones, C. B., Smith, A.A. (November, 2006). *Self-esteem differences between men and women.* Poster presented at the 2006 PERK Conference.
- Jones, C. B., Smith, Y.Z., Baker, S. A., White, J. L. (2011). Methamphetamine as a drug feature in a Pavlovian conditioning task. Paper presented at the Midwestern Psychological Association annual meeting, 2011.
- Reed, C. M., Black, V. L., Smith, A. A., White, J. L. (2006). Cocaine and bupropion generalize to a methamphetamine occasion setter. Paper presented at the Winter Conference on Animal Learning and Behavior, 2010.

Honors and Awards

- Summer Institute of Promising Scholars
- Deans List, all semesters
- Mortar Board
- William H. Thompson Scholar
- Nebraska Board of Regents Scholarship
- Chancellor's Leadership Class
- Nebraska Psychological Association Poster Competition, 2nd Place, 2008
- Wolfe Award Outstanding Undergraduate Psychology Major, 2007-2008

Leadership and Involvment

Undergraduate Psychology Association
- Vice President, 2011-2012

College of Arts & Sciences Student Advisory Board

Dance Marathon
- Event Planning Committee

Chi Omega Sorority
- Membership Chair, 2010

Nebraska Alumni Association Scarlet Guard

Community Service

Heartland Big Brothers, 2011-2012
- Met weekly with 4th grader to serve as role model and mentor

Lincoln Public Schools Teammates Mentor, 2010
- Visited with 2nd grader in school weekly

UNL Big Event 2010

Friendship Home Mentor, 2009

Bryan LGH Volunteer,

Alternative Spring Break, 2011
- Traveled to Alabama with group of 12 students to build homes

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UNL Career Services

230 Nebraska Union
(402) 472-3145

20-minute Walk-Ins, M-F, 10-4
By Appointment, M-F, 8-5

www.unl.edu/careers