



Dana College
REQUEST FOR OFFICIAL TRANSCRIPTS

University of Nebraska-Lincoln
Transcripts, 107 Canfield Administration Building
Lincoln, NE 68588-0416
Fax: (402) 472-8220

(Please print clearly):

Last First Middle Previous/Maiden

Street City State Zip

Dana College Student ID Number Current Email Address Phone Number Last date of Enrollment

RELEASE TRANSCRIPT(S):

- ___ To me - Number of copies: _____(please choose from the following):
 - ___ I will pick up in 107 Canfield Administration Building.
 - ___ Mail to my *current address listed above*.
 - ___ Separate sealed envelopes are needed.

___ And/or mail to the following completed address(es) below:
(Please include institution, agency or business name. No abbreviations.)

Number of copies:___
To: _____

Number of copies:___
To: _____

Notes: Transcripts will NOT be issued if a financial hold exists. Faxed transcripts are not official and can be difficult to read. Transcripts cannot be released without the student's signature.

Student Signature:_____ Date:_____

