

**SCHOLARSHIP CHECK PAGE**

**SECTION ONE  
Student Information**

NAME \_\_\_\_\_  
First Name Middle Initial Last Name

NU ID OR SOCIAL SEC. # \_\_\_\_\_ DATE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_ LOCAL PHONE# \_\_\_\_\_

**SECTION TWO  
Outside Scholarship Check Information**

SCHOLARSHIP NAME \_\_\_\_\_ CHECK AMOUNT \$ \_\_\_\_\_

DONOR ADDRESS \_\_\_\_\_  
PO Box/Street

\_\_\_\_\_ City State Zip

Please credit this scholarship check to the following term(s) (check one):

FALL/SPRING     FALL     SPRING     SUMMER

**IF** this check is for the fall semester, will another arrive for the spring semester? YES \_\_\_\_ NO \_\_\_\_

**SECTION THREE**

**\*\*\* To be completed by the Office of Scholarships and Financial Aid\*\*\***

No email is required because the outside scholarship check has already been endorsed by the student or the check does not require student endorsement

**OR**

An Email is required for student endorsement of the check. Please complete the following:

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Date Email sent to student

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Date student endorsed check

OSA: \_\_\_\_\_

Check #: \_\_\_\_\_

Hours: \_\_\_\_\_