

draft ACE Course Certification Request Form

Course prefix, number, and name _____

Current description from the UNL Undergraduate Bulletin:

The (1 or 2) ACE Learning Outcome(s) that are satisfied by the course:

The skills that would be reinforced by the course (check as many as apply):

| | | | |
|-------------------|--------------------|-----------------------|-------------------------|
| Writing | Oral Communication | Visual literacy | Historical perspectives |
| Math & statistics | Critical thinking | Teamwork | Problem solving |
| Ethics | Civics | Social responsibility | Human diversity |
| Global awareness | | | |

Attach a copy of the syllabus that clearly identifies:

- The Learning Outcome(s) that are satisfied by the course.
- A brief description of the opportunities this course provides students to acquire the knowledge or skills necessary to achieve the Learning Outcome(s)
- A brief description of the graded assignments that the instructor(s) uses to assess the students' achievement of the Outcome(s).

If the course proposed for ACE certification is cross listed, please include a letter of support from the chair/head of each cross-listed unit.

As unit chair/head, I affirm that our unit will:

- See that the syllabus for each ACE-certified course clearly indicates the ACE Outcome(s) for which the course is certified, the opportunities the course will give students to acquire the knowledge or skills necessary to achieve the Learning Outcome(s), and the graded assignments which the instructor(s) will use to assess the students' achievement of the Outcome(s).
- Collect and assess in coordination with the ACE assessment cycle a reasonable sample of students' products and provide reflections on students' achievement of the Learning Outcomes for our ACE-certified courses.
- Provide the results of these assessments, along with samples of student work, to the college's dean's office or the college committee responsible for program assessment.

(signature)

(date)