W.H. Thompson Mentor Application, 2016-2017 Academic Year

Position Description
W.H. Thompson mentors provide peer leadership within the W.H. Thompson Scholars Learning Community. Mentors provide key support to first-year scholars as they navigate the transition from high school to college and contribute to the successful functioning of the W.H. Thompson community by staffing events and the Thompson Scholars Study Café. Mentors act as role models to other students and serve as conduits between students and professional staff.

Duties
- Provide peer leadership within the W.H. Thompson community via direct mentorship of first year students.
  This duty includes conducting monthly individual meetings with students and executing monthly group events. Outside of these monthly requirements, mentors must be available on an as needed basis to assist students seeking their advice and assistance.
- Staff W.H. Thompson meetings, work events, and work shifts at the Thompson Scholars Study Café.

Expectations
- Responsibly execute monthly individual and group meetings with students
- To be available to students on an as needed basis outside of monthly meetings and events
- Serve as a role model in the learning community
- Staff Thompson events during each semester
- Contribute to the operation of the Study Café by working shifts as availability allows
- Meet monthly with W.H. Thompson professional staff and keep open lines of communication with staff at all times
- Keep excellent records and submit them in a timely manner
- Attend all required events (orientation, monthly trainings, mandatory meetings, and other Thompson special events)
- Abide by university policies and confidentiality rules

Qualifications
- Second+ year as a W.H. Thompson scholar
- Cumulative GPA of 2.75
- Full time enrollment at UNL

Desired Characteristics
- Strong interpersonal skills, a warm and non-judgmental attitude
- Strong academic skills, including study skills, time management, and organization
- A desire to contribute to the success of other students and the W.H. Thompson community
- Responsibility and reliability

Benefits
- Hourly pay
- Personal and professional development
- Impact upon your colleagues, community, and campus
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Personal Information
Name ___________________________ NUID __________________ Year at UNL 1 2 3 4
Email ___________________________ Phone Number __________________
Summer address ____________________________

Academic Information
Major ___________________________ Minor ___________________________
College ___________________________
GPA __________ Cumulative GPA __________ Credit Hours In Progress This Semester __________

Co-Curricular Information
Please list your current activities, including student organizations, sports, research, band, sorority/fraternity, etc.

_____________________________________________________________________________________________

_____________________________________________________________________________________________

_____________________________________________________________________________________________

_____________________________________________________________________________________________

Which of these activities do you anticipate participating in again next year?

_____________________________________________________________________________________________

_____________________________________________________________________________________________

_____________________________________________________________________________________________

If you are or plan to be employed, please list your job title, workplace, location, and anticipate hours per week:

_____________________________________________________________________________________________

If applicable, will you be using work study? __________________________________________________________

Optional Demographic Information Completion or non-completion of this section will not affect your candidacy for a mentor position
Sex: M F
Ethnic/Racial Identity: ____________________________
___ African American
___ American Indian/Alaska Native
___ Asian
___ Hispanic/Latino
___ Native Hawaiian/Pacific Islander
___ Two or More Races
___ White Non-Hispanic
Leadership and Interest

Answer the following questions, 1 page per question (typed, 12 point, Times New Roman, double spaced) and include your answers with your application.

1. What does it mean to you to be a mentor? Also, give examples of what is most appealing to you about the opportunity to serve as a W.H. Thompson mentor.

2. Everyone applying to be a mentor wants to mentor. What unique qualities and interests do you possess that would set you apart as a successful mentor?

3. How would you build relationship with your mentees that is over and above ‘the norm’? Also, what would you do if you felt your mentees were not connecting? Give specific examples of how you would mentor your mentees.

4. You are writing a 1200 page autobiography. Recreate page 960.

Reference

You will need to provide one professional reference as part of your application. You cannot use William H. Thompson Staff (including mentors), nor can you use your family members and friends. The reference will need to complete a Reference Form (included in this application) and return it by the time applications are due (Monday, March 14th). Your reference can return the forms either by mail to the W.H. Thompson offices or by providing it to you in a sealed envelope with their signature over the seal.

Please provide the name of your reference here:

Name of Reference ______________________________________ Relationship to you __________________________

Agreement

I understand that the mentor position is an academic year appointment and that by participating in the application process, I agree to perform the duties described in this application for the 2016-2017 academic year if I am selected as a mentor. I verify that the information I have provided in this application is truthful and understand that a change in my academic standing (i.e. completing Spring 2016 with a cumulative GPA below 2.75) could affect my eligibility to serve as a mentor next year.

Signature __________________________________________ Date __________________________

You must attend one of the four information sessions to be considered for the position. Sessions are available in the Ubuntu Room (room 202 in the Multicultural Center) on the following dates:

- Tuesday 2/16/16 at 4PM,
- Monday 2/29/16 at 11AM,
- Thursday 3/10/16 at 12PM.
- Tuesday 3/8/16 at 1PM (held in the Georgian Suite on the 2nd Floor of the Student Union)

Please return your application to Ms. Adina Choat (room 144 in Multicultural Center)

All materials must be returned by Monday, March 14th for consideration. Incomplete applications will not be reviewed.
W.H. Thompson Mentor Application Recommendation Form
2016-2017 Academic Year

Part 1: Mentor position information for reference

The William H. Thompson Scholars Learning Community is hiring current Thompson Scholars who are at least of sophomore status to serve as Mentors for the 2016-2017 incoming first-year students. Some of the typical responsibilities of W.H. Thompson Mentors include designing and coordinating monthly group activities, serving as role models, working one-on-one with students, working as liaisons between the students and the program professional staff, completing paperwork, working at learning community programs, and collaborating with other mentors and staff.

The search committee is particularly interested in the mentor applicant’s:
- ability to communicate effectively;
- motivation and dedication to work with others both one-on-one and in planning group activities;
- complete tasks in a timely and effective manner;
- ability to demonstrate leadership and independent thinking; and
- general character.

Part 2: To be completed by the mentor applicant

Name of Applicant ____________________________________________

I retain my right to read this letter. I waive my right of access to this letter.

_________________________________________ ________________
Signature Date Signature Date

Part 3: Recommendation Form

Please respond to the following.

1. How long and in what capacity have you known the applicant?

2. What are three words that characterize this applicant and why?
3. Describe the applicant’s ability to complete assignments and address unexpected problems.

4. In assessing the applicant’s skills and abilities, why do you think the applicant would make a good mentor?

Please respond by placing the appropriate ranking (5 = Strongly Agree, 4 = Agree, 3 = Neutral/Unable to Comment, 2 = Disagree, and 1 = Strongly Disagree) in the space provided before each statement and then elaborate on your response in the space provided below each statement.

____ 1. The applicant is able to communicate effectively and in a timely manner.
   Evidence:

____ 2. The applicant models healthy study habits.
   Evidence:

____ 3. The applicant displays a strong grasp of time-management skills.
   Evidence:

____ 4. The applicant demonstrates maturity.
   Evidence:

____ 5. The applicant demonstrates motivation and independent thinking.
   Evidence:

____ 6. The applicant can set goals and execute them.
   Evidence:

____ 7. The applicant is reliable and works well on a team.
   Evidence:
8. The applicant demonstrates a sincere concern for others.
   Evidence:

9. The applicant is able to handle stressful situations in a professional manner.
   Evidence:

10. The applicant would be a good role model to first-year college students.
    Evidence:

Part 4: Additional comments from reference
Please use the space below and/or the back of this form to provide any additional information about this candidate that will be useful to the W.H. Thompson Scholars Mentor search committee.

Reference Information

Name: __________________________

Institution/Organization: _________________________________________________________________________

Address:____________________________________________________

Phone: __________________________ Email: __________________________

Signature: _____________________________________________________________________________________

Please mail this form to:
Ms. Kelli King
Director
W.H. Thompson Scholars Learning Community
Jackie Gaughan Multicultural Center, Room 139
1505 “S” Street
Lincoln, NE 68588-0447

It is the Policy of the University of Nebraska-Lincoln not to discriminate based on gender, age, disability, race, color, religion, marital status, veteran's status, national or ethnic origin, or sexual orientation. This is applicable to all University administered program including educational programs, financial aid, admission policies and employment.