Registration Procedures

Click on the Enrollment tab.

Select a registration term.

Click on Enroll in Classes to view your shopping cart and start the enrollment process.
Use either the **Quick Search** or the **Advanced Search** to find classes.

Looking for ACE courses? Select the drop down box next to **Course Attribute** to see a list of ACE courses.

To search for East Campus classes, choose **East Campus** under the location.

Want to find only open classes? Click the **Only Open Classes** check box under **Class Status**.
To view the course sections for the course, click on **Hide/Show Course Sections**.

Add the course to your shopping cart by clicking on **Add to Cart** button or when using the **Quick Search**, click anywhere on the class details to add the class.
If the course you selected requires enrollment in an associated lab or recitation section of the same class, you will be directed to a list of “related” sections to choose from.

Depending on the course, you can add a lab/recitation by just clicking on the section you want.

-OR-

If there is a combination of a lab/recitation, you will be presented with options. You’ll need to select one from each type listed to continue.
When you’re ready to enroll in your classes, click on the **Proceed to Enrollment Checkout** button.

Click the **Check All** button to check all the boxes for you.

- **OR**-

Check the box next to the class you would like to enroll in.

Once the process has been completed the system will confirm whether you were successful in registering for classes in your shopping cart. If you successfully enroll in a class it will be deleted from your shopping cart and added to your list of enrolled classes for the term.