**W.H. Thompson New Mentor Application Packet**  
**2015-2016 Academic Year**

It is highly recommended you attend one of the following Mentor Information Sessions:  
1/30/15 – 10:00 a.m. – Regency Room (NE Union); 1/30/15 – 2:30 pm - Regency Room (NE Union); 2/11/15 – 3:00 p.m. – Georgian Suite (NE Union); 2/17 – 4 p.m. – Ubuntu Room (JGMC); 2/17 – 4:00 p.m. – Ubuntu Room (JGMC); 2/23 – 11:00 a.m. – Heritage Room (NE Union); 3/2/15 – 12:00 p.m. – Colonial Room (NE Union); 3/12/15 – 7 pm. – Harper Dining Conference Room

Questions, email us at whthompsonscholars@unl.edu

Please return your complete application packet to any of the professional staff in the Jackie Gaughan Multicultural Center by Monday, March 30, 2015 for consideration. Incomplete applications will not be reviewed.

**Application Checklist:**

- Application
- Leadership and Interests Essay
- Letter of Reference 1
- Letter of Reference 2
- Signatures

*Every box must be checked. Please include this cover sheet with the remainder of the documents you are submitting.*
W.H. Thompson Mentor Application, 2015-2016 Academic Year

Position Description
W.H. Thompson mentors provide peer leadership within the W.H. Thompson learning community. Mentors provide key support to first-year scholars as they navigate the transition from high school to college and contribute to the successful functioning of the W.H. Thompson community by staffing events and the Study Café. Mentors act as role models to other students and serve as conduits between students and professional staff.

Duties
- Provide peer leadership within the W.H. Thompson community via direct mentorship of 6-8 first year students. This duty includes conducting monthly individual meetings with students and executing group events. Outside of these monthly requirements, mentors must be available on an as needed basis to assist students seeking their advice and assistance.
- Staff W.H. Thompson meetings, events, Study Café and other activities as needed.

Expectations
- Responsibly execute monthly individual and group meetings with students
- To be available to students on an as needed basis outside of monthly meetings and events
- Serve as a role model in the learning community
- Become acquainted with all students in their group and other new students and establish positive relationships
- Staff at least three events and two Study Café shifts during each semester
- Meet monthly with W.H. Thompson professional staff and keep open lines of communication with staff at all times
- Keep excellent records and submit them in a timely manner
- Attend all required events (summer mentor training 8/17/2015-8/20/2015, First Year Scholar Orientation 8/22/2015, 2 mentor trainings each semester, three campus mentor training, and other required events)
- Abide by university policies and confidentiality rules

Qualifications
- Second, third or fourth year as a W.H. Thompson scholar
- Cumulative GPA of 2.75
- Full time enrollment at UNL

Desired Characteristics
- Strong interpersonal skills, a warm and non-judgmental attitude
- Strong academic skills, including study skills, time management, and organization
- A desire to contribute to the success of other students and the W.H. Thompson community
- Responsibility and reliability

Benefits
- Hourly pay
- Personal and professional development
- Impact upon your colleagues, community, and campus
W.H. Thompson Mentor Application, 2015-2016 Academic Year

Personal Information
Name ____________________________________________ NUID ____________________ Year at UNL 1 2 3 4
Email ____________________________________________ Phone Number __________________________
Summer address ______________________________________________________________________________

Academic Information
Major ____________________________________________ Minor ______________________________________
Cumulative GPA _________________ Credit Hours Completed ___________ Credit Hours In Progress __________

Co-Curricular Information
Please list your current activities, including student organizations, sports, research, band, sorority/fraternity, etc.
_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________
Which of these activities do you anticipate participating in again next year?
_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________
_____________________________________________________________________________________________

If you are currently employed, please list your job title, workplace, and hours per week:
________________________________________________________________________________________

If applicable, how many hours do you anticipate working next year: _________________________________

Optional Demographic Information
Completion or non-completion of this section will not affect your candidacy for a mentor position

Sex:  M   F

Ethnic/Racial Identity:  __ African American  __ Native Hawaiian/Pacific Islander
__ American Indian/Alaska Native  __ Two or More Races
__ Asian  __ White Non-Hispanic
__ Hispanic/Latino
Leadership and Interest Essay

Answer the following questions on a separate sheet (typed, please) and include your answers with your application.

1. What unique qualities and interests do you possess that will make you a successful mentor?
2. What is most appealing to you about the opportunity to serve as a W.H. Thompson mentor?
3. Name a person whom you think would make an excellent mentor (this person can be someone you know or not, real or fictional). Why would this person be a great mentor? What are some of the characteristics and traits that you relate to that this person possesses and how do you plan to incorporate them in being a mentor?
4. Describe an instance when you needed the assistance of a mentor but didn’t get it, either because your mentor didn’t provide assistance or because you didn’t seek it. What did you learn in this instance that will assist you as a mentor?

References

You will need to provide two references as part of your application. One reference must be academic, the other reference must be in regards to your character. In regards to the character reference, please avoid asking family members and friends. Each reference will need to complete a Reference Form (included in this application) and return it to you by the date you mutually agreed upon. Make sure each reference letter is in a sealed envelope when you submit it together with the remainder of the application.

Please provide the names of your references here:

Academic reference ______________________________________________ Relationship to you _________________________

Character reference __________________________________________ Relationship to you _________________________

Agreement

I understand that the mentor position is an academic year appointment and that by participating in the application process, I agree to perform the duties described in this application for the 2015-2016 academic year if I am selected as a mentor. I verify that the information I have provided in this application is truthful and understand that a change in my academic standing (i.e. completing Spring 2015 with a cumulative GPA below 2.75) could affect my eligibility to serve as a mentor next year.

Signature ______________________________________________________ Date __________________________

Academic Services Grade Check Authorization

I grant permission to Academic Services to release my Grade Point Average to the William H. Thompson Scholars Learning Community for the purpose of verifying my cumulative GPA.

Signature ______________________________________________________ Date __________________________
Part 1: Mentor position information for reference

The William H. Thompson Scholars Learning Community is hiring current Thompson Scholars who are at least of sophomore status to serve as Mentors for the 2015-2016 incoming first-year students. Some of the typical responsibilities of W.H. Thompson Mentors include designing and coordinating monthly group activities, serving as role models, working one-on-one with students, working as liaisons between the students and the program professional staff, completing paperwork, working at learning community programs, and collaborating with other mentors and staff.

The search committee is particularly interested in the mentor applicant’s:

- ability to communicate effectively;
- motivation and dedication to work with others both one-on-one and in planning group activities;
- complete tasks in a timely and effective manner;
- ability to demonstrate leadership and independent thinking; and
- general character.

Part 2: To be completed by the mentor applicant

Name of Applicant ____________________________________________

I retain my right to read this letter. I waive my right of access to this letter.

_________________________ ________________________________
Signature Date

_________________________ ________________________________
Signature Date

Part 3: Recommendation Form

Please respond to the following.

1. How long and in what capacity have you known the applicant?

2. What are three words that characterize this applicant?
3. Describe the applicant’s ability to complete assignments and address unexpected problems.

4. In assessing the applicant’s skills and abilities, what do you think will be the best career path for him/her?

Please respond by placing the appropriate ranking (5 = Strongly Agree, 4 = Agree, 3 = Neutral/Unable to Comment, 2 = Disagree, and 1 = Strongly Disagree) in the space provided before each statement and then elaborate on your response in the space provided below each statement.

1. The applicant is able to communicate effectively and in a timely manner.
   Evidence:

2. The applicant models healthy study habits.
   Evidence:

3. The applicant displays a strong grasp of time-management skills.
   Evidence:

4. The applicant demonstrates maturity.
   Evidence:

5. The applicant demonstrates motivation and independent thinking.
   Evidence:

6. The applicant can set goals and execute them.
   Evidence:

7. The applicant is reliable and works well on a team.
   Evidence:
8. The applicant demonstrates a sincere concern for others.
   Evidence:

9. The applicant is able to handle stressful situations in a professional manner.
   Evidence:

10. The applicant would be a good role model to first-year college students.
    Evidence:

Part 4: Additional comments from reference
Please use the space below and/or the back of this form to provide any additional information about this candidate that will be useful to the W.H. Thompson Mentor search committee.

Reference Information

Name: ________________________________
Institution/Organization: ____________________________________________________________
Address: ________________________________________________________________
Phone: _____________________________ Email: ________________________________
Signature: ________________________________

Please return the reference letter in a sealed envelope to the student by the date you agreed upon in order to meet the March 30, 2015 deadline.

It is the Policy of the University of Nebraska-Lincoln not to discriminate based on gender, age, disability, race, color, religion, marital status, veteran’s status, national or ethnic origin, or sexual orientation. This is applicable to all University administered program including educational programs, financial aid, admission policies and employment.
# W.H. Thompson Mentor Application Recommendation Form
## 2015-2016 Academic Year

**Part 1: Mentor position information for reference**

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- complete tasks in a timely and effective manner;
- ability to demonstrate leadership and independent thinking; and
- general character.

## Part 2: To be completed by the mentor applicant

Name of Applicant ____________________________________________

I **retain** my right to read this letter.  
I **waive** my right of access to this letter.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
<th>Signature</th>
<th>Date</th>
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</table>

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Part 4: Additional comments from reference
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