

**University of Nebraska – Lincoln
Academic Planning Committee**

**Approved Minutes
September 2, 2009**

Members Present

John Bender
William J. Nunez
Jeffrey F. Keown
Dwayne Ball
Prem S. Paul

David H. Allen
Craig J. Eckhardt
Miles Taft Bryant
Jennifer Brand

Gary L. Cunningham
Shelley T. Fuller
Megan Collins
A. J. (Jamie) Radcliffe

Members Absent

Barbara Couture

Jennifer Mostek

John C. Owens

Others Attending

Susan Fritz, Associate Vice Chancellor, Institute of Agriculture and Natural Resources, on behalf of John Owens.

Bender stated a quorum was present and called the meeting to order at 3:00 P.M.

Welcome

Bender welcomed APC members to the first meeting of the 2009-2010 academic year.

Meeting Schedule and Member Materials

Nunez noted in the packet of handouts each member received were the academic year APC meeting dates and the APC membership list. He noted that Chancellor Perlman was invited to the last meeting in the spring of 2010 and asked if there were any changes that needed to be made to the documents to inform he or Green. He mentioned that these documents were also located on both Blackboard and the APC web page.

Election of Vice Chair

Bender stated the next item of business was the election of the Vice Chair. He indicated the APC traditionally elects a Vice Chair to become the Chair during following year and noted the nominated Vice Chair would also become the Chair of the Long-Range Planning subcommittee. Bender stated the members eligible for the Vice Chair position would be Fuller, Keown, Bryant, Brand, and Ball. He then opened the floor to nominations for Vice Chair of the Academic Planning Committee. Bryant nominated Brand and Fuller seconded. Jennifer Brand's appointment was approved without dissent.

Committee Appointment – University Curriculum Committee

Bender indicated that APC representation [a faculty member] was needed on the University Curriculum Committee (UCC). He mentioned Larry Walklin was the Chair of this committee and noted that most of their business was conducted monthly via the internet. Additionally, they only meet 2 to 3 times a year on Tuesday afternoons from 2:00 to 4:00 p.m. He then asked for a volunteer to this committee. [Cunningham arrived]

Bryant volunteered to serve on this committee; however, stated he could only serve during the fall semester. Members agreed a replacement would be found for the spring 2010 semester. His appointment was supported by APC membership.

Committee Appointment – University-Wide Aesthetics Review Committee

Bender indicated that APC representation [a faculty member] was needed for the University-Wide Aesthetics Review Committee.

Eckhardt volunteered to continue to serve on this committee and this was supported by APC membership.

Subcommittee Appointment – Project Initiation Request Subcommittee

Bender informed APC that an appointment was needed to the Project Initiation Request subcommittee and that one volunteer was needed. Ball inquired if more than one volunteer was needed to this subcommittee. Nunez replied there is not a set amount of members required on this subcommittee and if someone else volunteered this would not be a problem. [The Director of Institutional Research and Planning / APC Secretary, continually serves as the chair and a member of this subcommittee.] APC membership agreed that only one volunteer was needed.

Radcliffe volunteered for this subcommittee. His appointment was supported by APC membership

Academic Program Review Monitor Appointment – Durham School of Architectural Engineering and Construction

Bender stated several APC members were needed as monitors for several upcoming academic program reviews. He stated the responsibility of the APC monitor is to oversee the APR process and to make sure that the process is followed appropriately. He noted there are guidelines for this process and these guidelines are electronically posted. Nunez informed that in each member's packet was an APR schedule for 2009-2010, as well as a schedule for 2007-2008 and 2008-2009 which listed representative reports that were still needed. He noted some of the academic program reviews did not have a date listed; however, as soon as the dates were known, this information would be conveyed to the APC membership.

Bender indicated to APC that a member was needed as an APR monitor to the Durham School of Architectural Engineering and Construction and asked for a volunteer. He noted that part of this review would be held in Omaha.

Brand volunteered to serve as the APR monitor. The appointment was supported by APC membership.

Academic Program Review Monitor Appointment – Department of Chemistry

Bender indicated to APC that a member was needed as an APR monitor to the Department of Chemistry and asked for a volunteer.

Radcliffe volunteered to serve as the APR monitor. The appointment was supported by APC membership.

Academic Program Review Monitor Appointment – Department of Agricultural Leadership, Education and Communication

Bender indicated to APC that a member was needed as an APR monitor to the Department of Agricultural Leadership, Education and Communication and asked for a volunteer.

Ball volunteered to serve as the APR monitor. The appointment was supported by APC membership.

Academic Program Review Monitor Appointment – Department of Mechanical Engineering
Bender indicated to APC that a member was needed as an APR monitor to the Department Mechanical Engineering and asked for a volunteer.

Eckhardt volunteered to serve as the APR monitor. The appointment was supported by APC membership.

Academic Program Review Monitor Appointment – University Libraries

Bender indicated to APC that a member was needed as an APR monitor to the University Libraries and asked for a volunteer.

Keown volunteered to serve as the APR monitor. The appointment was supported by APC membership.

Matters from Vice Chancellor(s) of Academic Affairs, Institute of Agriculture and Natural Resources, and Research and Economic Development

Fritz stated that Owens was attending a Faculty Senate Executive committee meeting thus unable to attend this meeting. She stated that she had no specific announcements to share with APC membership. Bender commented he read an article today regarding UNL proposing to replace the Department of Veterinary and Biomedical Sciences with a School of Veterinary Medicine and Biomedical Sciences. Fritz stated this proposal will be heard by the Board of Regents this Friday. She shared there will a radio interview on KLIN with Regent Clare today regarding this proposal.

Paul discussed two items. First, he expressed how proud he was of faculty and of the record setting year. He shared that the competition for grants is very intense and there has been tremendous grant submissions by UNL faculty. He indicated through the National Science Foundation and the ARRA (American Recovery and Reinvestment Act of 2009) they have been awarded additional funding. He noted even with the terms, conditions, and oversights associated with this funding, this is very exciting.

The second item pertained to a one day retreat that was held in Omaha at the Durham School of Architectural Engineering on net zero energy efficiency. He expressed this is a very exciting area where UNL has some key strengths. He conveyed there were high-level speakers and the retreat was very well attended by university faculty and staff as well as by the private sector.

He concluded by stating he has started a personal campaign to learn more on current faculty projects and expressed he is excited and enthusiastic about what he is seeing. He expressed the future is bright.

Other Business

Bender confirmed with the members of the Long-Range Planning subcommittee [Fuller, Ball, and Keown] that they were still willing to continue to serve on this subcommittee and they were.

Nunez reminded APC membership of the September 18 APC budget hearing and indicated this Friday was the deadline for individuals to communicate their intent to testify. He stated this has all been publically posted. Bender reminded there also is a general APC meeting on September 16 if there would be a need for further budget discussion. Discussion ensued on the upcoming proposed budget hearing. Allen commented, regarding the proposed College of Engineering budget item, that there really are two separate issues – the RIF (reduction in force) of staff and the structural reorganization and asked APC membership to make certain to separate the two issues. Radcliffe asked, due to his teaching responsibilities, for a later start time. Membership agreed with the understanding that the meeting end time most likely would be after 5:00 p.m. Bender reminded APC membership of the deliberation meeting the following week. Bender commented that the proposed reorganization and program cut in the College of Arts and Sciences was not very detailed. Discussion ensued. Nunez and Bender agreed to draft and send a letter containing APC questions to Senior Vice Chancellor Couture and Dean Manderscheid asking for clarification on this proposed budget item.

Nunez informed he had an information item regarding the Nebraska Innovation Campus. He indicated that two open houses were scheduled - one scheduled on September 10 to be held on East Campus and the other on September 11 that will be held on City Campus – where the hired consultants would communicate to the campus some of the findings and preliminary planning directions.

Nunez indicated the fall enrollment numbers would be presented to the Board of Regents this Friday and that he would have detailed numbers to circulate to the committee at its next meeting.

There being no further business, the meeting was adjourned at 3:37 p.m.

Respectfully submitted,

Michelle (Shelly) Green
APC Coordinator