

**University of Nebraska – Lincoln
Academic Planning Committee**

**Approved Minutes
February 10, 2010**

Members Present

John Bender	John Owens	David Fowler
William J. Nunez	Jeffrey F. Keown	Megan Collins
David Manderscheid	Craig J. Eckhardt	Andrew John (Jamie) Radcliffe
Jennifer Brand	Jennifer Mostek	Shelley Fuller
David H. Allen		

Members Absent

Ellen Weissinger	Prem Paul	Dwayne Ball
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Bender stated a quorum was present and called the meeting to order at 3:04 P.M.

Approval of January 13, 2010 Minutes

Approval of the Minutes from the January 13, 2010 meeting was moved by Keown and seconded by Brand.

Bender asked if there were any questions or discussion and there were none. The Minutes were approved without dissent.

Approval of January 27, 2010 Minutes

Approval of the Minutes from the January 27, 2010 meeting was moved by Brand and seconded by Keown.

Bender asked if there were any questions or discussion and there were none. The Minutes were approved without dissent.

Report and Discussion on Certificate Program Approval Procedures

Bender indicated the Long-Range Planning subcommittee was charged with the review of the procedures for handling certificate programs. He noted the handout [attached to permanent record] in each member's packet and asked Brand [subcommittee chair] to report. Brand stated the Long-Range Planning subcommittee met and, after discussion, determined a mechanism to ensure the quality and continuity of certificate programs was needed. She stated the Long-Range Planning subcommittee moves that the APC establish a standing subcommittee to look at certificate programs.

Bender stated the subcommittee's recommendation in favor of the proposal served as a motion and second. He inquired if there were any discussion or questions. Discussion ensued.

Nunez asked if this standing subcommittee was only for continuity purposes. Brand replied yes and noted a standing subcommittee, versus an ad-hoc subcommittee, would be better able to monitor, for example, duplication, where two colleges propose similar certificates.

Nunez inquired what mechanisms are currently in place at the graduate and undergraduate level in Academic Affairs and IANR (Institute of Agriculture and Natural Resources) to ensure that, from a programmatic standpoint institutionally, there is continuity or legitimacy beyond what this committee or body would do. Brand replied none. Fuller commented just administrative approval as it goes through the processes. [Radcliffe arrived]

Discussion continued about what the next step would be. [Eckhardt and Mostek arrived] Nunez stated the next step beyond subcommittee formation is to formally document that there is an approval path that includes this committee. That is, we need to formalized the procedure and integrate institutionally.

Bender noted the Bylaws of the APC would need to be modified to include this new standing committee. Membership agreed. He tasked the Long-Range Planning subcommittee to draft revisions to the Bylaws to incorporate this standing committee. Brand amended the motion to include incorporation of the standing committee into the Bylaws of the APC.

Bender inquired if there were any further discussion or questions and there were none. Bender called for a vote. The APC voted unanimously to endorse the proposal.

Consideration of Earth Science for Educators Graduate Certificate Proposal[Copy of full proposal attached to permanent record]

Bender indicated to the APC, as a result of our just concluded discussion, that subcommittee members were needed to review the Earth Science for Educators graduate certificate proposal and asked for two volunteers for this subcommittee.

Brand [subcommittee chair] and Fuller volunteered to serve on this subcommittee.

Matters from Vice Chancellor(s) of Academic Affairs, Institute of Agriculture and Natural Resources, and Research and Economic Development

Bender asked Owens if he had anything to share with the APC. Owens said discussions continue on how to reduce the budget on the amount that was delivered as a result of the Legislature's Special Session. He noted the January report on tax receipts from the Nebraska Department of Revenue was released showing somewhat of a recovery and this might impact this current legislature session.

Other Business

None

There being no further business, the meeting was adjourned at 3:18 P.M.

Respectfully submitted,

Michelle (Shelly) Green
APC Coordinator