

**University of Nebraska – Lincoln
Academic Planning Committee
Closed Session Deliberation Meeting**

**Approved Minutes
September 3, 2010**

Members Present

Jennifer I. Brand, Chair	Jeffrey F. Keown	John R. Bender
William J. Nunez	Miles Taft Bryant	Shelley T. Fuller
David Manderscheid	Dwayne Ball	Justin Solomon
Deborah W. Minter, Vice Chair	Curtis L. Weller	

Members Absent

Ronnie Green	Rita Kean	David C. Solheim
Prem S. Paul	Ellen Weissinger	

Others Attending

Peg Johnson, President, UNOPA (University of Nebraska Office Professionals Association)
Nancy Myers, President, UAAD (University Association for Administrative Development)

Brand stated there was a quorum and called the meeting to order at 2:20 P.M.

Closed Session

Brand called for a closed session.

The Academic Planning Committee (APC) moved into a closed session for the purpose of holding a discussion on the following subject: the FY2011 proposed budget reduction items.

The APC went into closed session at 2:20 p.m. and reconvened the open meeting at 3:40 P.M.

Discussion of FY 2011 Proposed Budget Reduction Items

Brand outlined the order of the meeting. Brand reviewed the University of Nebraska–Lincoln FY2011 Proposed Budget Reductions spreadsheet and the Proposed Budget Reductions and Structural Changes April 2010 Narrative Summary documents [both attached to permanent record] in each member’s handout binders. These second round proposed budget reduction documents were released by Chancellor Harvey Perlman on April 21, 2010. It was determined to use these documents - in particular the narrative summary - for discussion of each proposed budget item. The APC went into closed session at 2:20 P.M. where discussion and voting ensued over the proposed budget items until the meeting went into open session at 3:40 P.M. Each item discussed and the result is listed below. [During this time frame Ball, Keown, and Bender left and returned.]

Senior Vice Chancellor for Academic Affairs

Architecture

- Eliminate vacant 1.0 FTE faculty line shared position in Architecture and Landscape Architecture and Planning [\$85,816] *Passed without dissent.*

Arts and Sciences

- Reduce approximately 10 GTA (Graduate Teaching Assistant) lines that support departments [\$185,234];
- Eliminate vacant 0.23 FTE partial staff position in the Department of History [\$5,271] [Total: \$190,505] *Passed without dissent and one abstention.*

Business Administration

- Reduce budget for Information Technology Services (ITS) by shifting funding for one managerial/professional position [\$50,193] *Passed without dissent.*

Education and Human Sciences

- Eliminate undergraduate teacher certification program in Industrial Education Program in the Department of Teaching, Learning and Teacher Education (TLTE), includes a vacant professor of practice position [\$75,215]; *Passed without dissent.*
- Eliminate state support for lecturer position in distance education program in Family Consumer Science Education [\$29,647] [Total: \$104,862] *Passed without dissent.*

Engineering

- Identify efficiencies through reorganization and strategic reductions to programs - the Senior Vice Chancellor for Academic Affairs and the Dean of the College to conduct a study to determine whether the programs in Industrial and Management Systems Engineering (IMSE) should be eliminated [\$200,000] *This item was tabled.*

The APC tabled this item. The APC heard testimony from James O'Hanlon, Interim Dean, College of Engineering, who had appeared before the APC at today's earlier Hearing. At this Hearing, O'Hanlon proposed a substitution of removing some staff lines from the state budget instead of the above item. The APC expressed they appreciate the creativity of this new idea and would be happy to consider the substitution when correct procedures have been followed. The procedural concerns with the substitute proposed budget reductions are:

1. The above item should be eliminated and replaced with the new item, and a narrative detailing the rationale and impacts of the new item should be submitted to the APC.
2. The new budget item should then go through the ordinary procedures (publication, public hearings, and APC considerations) and accepted personnel procedures should be followed if the substitute budget item is approved. The APC recognizes the new process must be completed promptly.

The APC also stated they have a substantive related concern about IMSE as a result of the changes in the merger begun during the previous budget reduction cycle. In good-faith preparation for the proposed merger of the three College of Engineering Departments (Mechanical Engineering, Engineering Mechanics, and Industrial and Management Systems Engineering), IMSE had a substantial reduction in support staff. Now that IMSE is no longer part of that merger, the APC also recommends revisiting the IMSE staffing situation. The College of Engineering must ensure the resumption of adequate support to IMSE, to continue as a stand-alone department. It is in the best interests of the campus for all academic units to have adequate support for the faculty to carry out their academic duties.

Extended Education and Outreach

- Eliminate 0.40 FTE vacant open faculty position in Dean's office [\$29,715];
- Significantly reduce Travel funds in Dean's office [\$43,361] [Total: \$73,076]
Passed without dissent.

Fine and Performing Arts

- Eliminate state funding to the Lied Center for Performing Arts for Master classes in Music and Theatre [\$67,703];
- Eliminate 1.0 vacant faculty line in Theatre and Film [\$50,462] [Total: \$118,165]
Passed without dissent.

Office of the Chancellor

Information Services

Personnel

- Discontinue printing campus phone directory. A vacant 0.89 FTE O/S staff position will be cut. [\$50,000] *Passed without dissent.*

The APC had tabled this item at its June 25, 2010 Hearing until the Fall Hearing, which was held earlier today, September 3, 2010, in order to examine progress towards electronic modification of the campus phone directory. Brand noted at the APC's general meeting held on September 1, 2010, the APC heard detailed plans and timelines for how the transition from a printed directory to an electronic one would be made, how the university community would be informed about the transition, and were shown how to access and use the electronic version from Mark Askren, UNL's Chief Information Office. A motion was approved without dissent to take this item from the table.

Senior Vice Chancellor for Academic Affairs

International Affairs

- Eliminate Director position (current Director will return to full time teaching and research activities, IA will be included in an administrative reorganization) [\$108,193] *Passed with four dissents.*

The APC recognized the budgetary expediency of not filling the currently vacant position of the Director of International Affairs, but was concerned that budgetary expediency might have unintended academic consequences. Consolidating the admissions, new student orientation, and similar administrative IA functions with Admissions, which have similar functions also seems to be efficient. However, the academic programs, such as Study Abroad, which IA administered, need to have continued academic oversight and should be administered through regular academic channels. Continuing with a central, academically focused, interdisciplinary unit may be more efficient than dispersing the Study Abroad and other academic programs among colleges or departments and should be evaluated.

Libraries

- Eliminate 3.0 FTE vacant office service positions in the Libraries Technical Services Department [\$94,464] *Passed without dissent.*

Undergraduate Studies

- Eliminate vacant Director of General Studies position –leadership will be subsumed by the Dean of Undergraduate Studies [\$92,315] *Passed without dissent and one abstention.*

The APC recognized the budgetary expediency of not filling the currently vacant position of Director of General Studies, but was not clear that this budgetary expediency is in the best academic interest of the campus. General Studies serves a legitimate academic function as an academic home for students exploring majors. Oversight is necessary to ensure the academic function is not inadvertently diminished by the budgetary convenience of subsuming this division into a unit with student support and enhancement missions rather than more mainline academic missions.

Brand announced a conclusion of the discussion of the proposed budget items and stated that a letter would be drafted to Chancellor Perlman from the APC stating the above. [attached to permanent record]

The APC moved into open session at 3:40 P.M.

There being no further business, Chairperson Brand adjourned the meeting at 3:40 P.M.

Respectfully submitted,

Michelle (Shelly) Green
APC Coordinator