

University of Nebraska – Lincoln  
Academic Planning Committee (APC)  
Deliberation Meeting

Approved Minutes  
April 30, 2014

Members Present

Stephen Lahey, Chair	Libby Jones	Jamie Radcliffe
Leslie Delserone	Martha McCollough	Linda Shipley
Jacob Friefeld	Jack Morris	Josh Waltjer
Gerard Harbison	William Nunez	Ellen Weissinger
Mike Hoffman		

Members Absent

Archie Clutter	Prem S. Paul	Patrick Shea
Ronnie Green	Donde Plowman	

Other Attending

Harvey Perlman, Chancellor, University of Nebraska–Lincoln  
Christine Jackson, Vice Chancellor, Business and Finance  
Juan Franco, Vice Chancellor, Student Affairs  
Ron Yoder, Associate Vice Chancellor, Office of Vice President/Vice Chancellor, on behalf of  
Ronnie Green  
Kevin Knudson, Member-Elect, Association of Students of the University of Nebraska  
Julie Thomsen, President, UAAD (University Association for Administrative Development)  
Jane Schneider, President-Elect, UNOPA (University of Nebraska Office Professionals  
Association)  
Other Observers/Press

Lahey stated a quorum was present and called the meeting to order at 3:04 p.m.

Discussion of FY2015 Proposed Budget Reduction Items with Chancellor Harvey Perlman, Vice  
Chancellor Business and Finance Christine Jackson and Vice Chancellor Student Affairs Juan  
Franco

Lahey pointed out the University of Nebraska-Lincoln FY2015 Budget Reduction Process, Allocations and Descriptions documents were in each member handout packet that was distributed electronically. [attached to permanent record] He welcomed Vice Chancellor Jackson and Vice Chancellor Franco. He indicated the first portion of the meeting will be question and answer with the Vice Chancellors and eventually with Chancellor Perlman. He said following this discussion the APC will hold by a line by line deliberation and vote. [Perlman arrived]

Lahey welcomed Perlman. Discussion included options such as salary increases and distance education funds/incentives. [Yoder arrived during discussion]

Lahey indicated next were questions for Jackson and Franco. Nunez stated the questions were Buildings O&M, which Jackson would address and the other was Judicial Affairs and the shift of student fees, which Franco would address. He said these elements were raised during the APC open Hearing earlier this month.

Jackson indicated she would give an overview of Operating & Maintenance then would answer any questions. She described the components and the process as it unfolds. She mentioned health and safety issues, the police force, custodial services, building maintenance, and that utilities are a major portion of a budget. She noted energy management systems are installed in buildings and that utilities are monitored. [Weissinger left]

Lahey asked if there were any questions and there were none. He thanked Jackson and asked Franco to present.

Franco mentioned he and Knudson meet on a regular basis and have had a discussion on this issue. He said Knudson and he were in agreement to keep the student fees as low as possible. He told he had assured Knudson and wished to convey to the APC that student fees will not increase to cover the budget reduction in Student Affairs. He conveyed funds taken from various units, including his office, will be used to cover the reduction.

Lahey asked if there were any questions for Franco and there were none. Knudson noted he was comfortable with what had just been discussed. Lahey thanked Franco. Lahey announced the APC would now deliberate. [Observers and Press left]

#### Line by Line Deliberations

Lahey called for a closed session.

Harbison moved the Academic Planning Committee (APC) into a closed session for the purpose of holding a discussion on the following subject: Discussion on FY2015 Proposed Budget Reduction Items. Radcliffe seconded.

The APC went into closed session at 3:38 p.m. where discussion and voting ensued over the proposed budget items until the meeting went into open session at 4:43 p.m. Each item discussed and the result is listed below. [During this time frame Weissinger returned and Perlman, Jackson and Franco left]

The APC convened for a break at 3:55 and reconvened at 4:00 p.m.

#### Line by Line Voting of FY2015 Proposed Budget Reduction Items

Lahey informed membership Coordinator Green had extra copies of the University of Nebraska-Lincoln FY2015 Budget Reduction Process, Allocations and Descriptions documents if needed as these documents would be referenced during voting. [attached to permanent record] Each items discussed and the result is listed below.

The Academic Planning Committee concurred with the following budget reduction proposals without further comment:

Chancellor's Office

Chancellor's strategic investment funds \$ 318,226

*Total Chancellor's Office* \$ 318,226

Senior Vice Chancellor, Academic Affairs

Summer Sessions \$ 200,000

*Total SVCAA* \$ 200,000

Student Affairs

Vice Chancellor's Office \$ 82,000

Nebraska Unions \$ 85,774

Campus Recreation - Strength Training \$ 56,000

Campus Recreation - Custodial \$ 35,000

Campus Recreation - Fitness Center \$ 24,000

Campus Recreation - Grounds Keeping \$ 5,000

Campus Recreation - Student Employment \$ 21,000

Campus Recreation - Facilities Rental Fees \$ 2,000

Campus Recreation - Daily Guest Fees \$ 7,000

Health Center - Travel, Training & Equipment \$ 58,000

Housing Operation Budget \$ 50,000

*Total Student Affairs* \$ 425,774

Business & Finance

Custodial Services \$ 100,000

*Total Business & Finance* \$ 100,000

Institute of Agriculture and Natural Resources (28% of target reduction minus salary pool amount)

Education Media \$ 406,000

*Total IANR* \$ 406,000

Regarding the proposal to reduce the salary pool by \$3,200,000, the Academic Planning Committee concurs with this budget reduction proposal with, however, the following provision: The Committee recommends that distance education revenue be used to mitigate, to the extent possible, the reduction in the salary pool. The APC asks Chancellor Perlman to embrace this principle as the entire Committee shares the same concern of salary competitiveness as compared to our peer institutions for faculty and market pressures for staff.

While not formally voted on, the Committee also had a discussion regarding the .75% holdback of salary dollars for equity distribution. While the APC understand that there is potentially little to no ramifications of this action from a budgeting perspective, some members of the Committee indicated this was being received as yet another negative impact on their salary dollars. The APC asks the Chancellor's consideration of this issue as well.

The APC moved into open session at 4:43 p.m.

There being no other business, Radcliffe moved and Nunez seconded to adjourn the meeting. The meeting was adjourned at 4:43 p.m.

Respectfully submitted,

Michelle (Shelly) Green  
APC Coordinator