Memoranda of Understanding (MOUs)

20 Minutes to… Trained
YOUR FACULTY

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MEMORANDA OF UNDERSTANDING

- An agreement outlining the terms of a relationship to establish and clarify expectations between the parties that may be relied upon
  - Similar to a contract, but generally not legally enforceable

- Common MOU partners:
  - Campus or local law enforcement agency, prosecutors
  - Local crisis or advocacy services
  - Dual enrollment partner(s)
  - Internship/Co-Op/Placement sites
  - Hospitals
  - Camp and Conference hosts
GOALS

▪ Expectations
  ▪ Jurisdiction

▪ Information Sharing
  ▪ Evidence Sharing
  ▪ Investigations and Outcomes
  ▪ Process Participation

▪ Collaboration
  ▪ During the Title IX Process
  ▪ Cross-Training Opportunities (budget friendly)
  ▪ Relationship Building

▪ Resources
  ▪ Awareness
  ▪ Marketing
DESIGNING THE MOU

- Collaborative process
  - Directed, structured
  - Defined goals
  - What can you offer the other parties?

- May use a template, be prepared to customize
  - Be specific – who is the go-to person?
  - Process coordination and overlap

- Anticipate pain points
  - Local rules and state law vs. federal regulation

- Durability
  - Staffing changes
  - Budget cuts
DESIGNING THE MOU (CONT.)

- Use existing MOUs as starting point
- Use terminology that all parties understand
- Clarify that any party may seek to update the document at any time
  - Plan to revisit the document on an annual basis to ensure the agreement still describes the needs and expectations of all parties
Questions?

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