



Association of  
Title IX Administrators

# Memoranda of Understanding (MOUs)

20 Minutes to... *Trained*



# **YOUR FACULTY**

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Strategic Risk  
Management Solutions



Any advice or opinion provided during this training, either privately or to the entire group, is never to be construed as legal advice. Always consult with your legal counsel to ensure you are receiving advice that considers existing case law, any applicable state or local laws, and evolving federal guidance.

# MEMORANDA OF UNDERSTANDING

- An agreement outlining the terms of a relationship to establish and clarify expectations between the parties that may be relied upon
  - Similar to a contract, but generally not legally enforceable
- Common MOU partners:
  - Campus or local law enforcement agency, prosecutors
  - Local crisis or advocacy services
  - Dual enrollment partner(s)
  - Internship/Co-Op/Placement sites
  - Hospitals
  - Camp and Conference hosts

# GOALS

- Expectations
  - Jurisdiction
- Information Sharing
  - Evidence Sharing
  - Investigations and Outcomes
  - Process Participation
- Collaboration
  - During the Title IX Process
  - Cross-Training Opportunities (budget friendly)
  - Relationship Building
- Resources
  - Awareness
  - Marketing

# DESIGNING THE MOU

- Collaborative process
  - Directed, structured
  - Defined goals
  - What can you offer the other parties?
- May use a template, be prepared to customize
  - Be specific – who is the go-to person?
  - Process coordination and overlap
- Anticipate pain points
  - Local rules and state law vs. federal regulation
- Durability
  - Staffing changes
  - Budget cuts

# DESIGNING THE MOU (CONT.)

- Use existing MOUs as starting point
- Use terminology that all parties understand
- Clarify that any party may seek to update the document at any time
  - Plan to revisit the document on an annual basis to ensure the agreement still describes the needs and expectations of all parties



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# Questions?

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