

## **MEMORANDUM**

TO: All Faculty

FROM: Kevin Hanrahan, President, UNL Faculty

Senate

DATE: October 2018

RE: Louise Pound-George Howard Award

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In order to recognize individuals with a distinguished career of service to the University of Nebraska, the Faculty Senate has established the Louise Pound-George Howard Distinguished Career Award. This award is to be conferred upon an individual who, during his or her career at UNL, has made an exceptional contribution to the University. The individual's contribution may have been made through teaching, research, public service, administration, or a combination of these factors and should reflect a long-standing commitment to the University. Previous awardees have been:

1990	Raymond Haggh	2007	James O'Hanlon
1991	James Rawley	2008	Herbert Howe
1992	Henry Baumgarten	2009	William J. Lewis
	Robert Stepp, Jr.	2010	Douglas Zatechka
1993	Desmond Wheeler	2011	Barbara DiBernard
1994	Frederick Luebke	2012	David Forsythe
1995	Frederick Link		David Sellmyer
1996	T.E. Hartung	2013	John Janovy, Jr.
	Theo Sonderegger		Helen Moore
1997	Neale Copple	2014	L. James Walter
1998	Esther Cope	2015	Lloyd Ambrosius
1999	Paul Olson		Patricia Crews
2000	Irv Omtvedt		James Specht
2001	Bill Splinter	2016	Fran Kaye
2002	Jack Goebel		Harvey Perlman
2003	Roger Mandigo	2017	Patrice Berger
2004	James McShane		Marjorie Kostelnik
2005	David Brinkerhoff	2018	James Griesen
2006	Darrell Nelson		

The award will be made at The Laurels in September, when recipients will be given an appropriate award to symbolize the importance of this award. The recipient of the award will also be recognized during the September Faculty Senate meeting.

We are writing to invite nominations for this award which we believe will allow the faculty to recognize in an appropriate fashion the distinguished contributions made by members of the University community. Nominees shall be present or former employees of UNL and may be either staff or faculty. The timetable for the nomination process is as follows:

**December 14, 2018**

Completed files of an individual nominated for the Louise Pound-George Howard Award need to be submitted electronically in a PDF after approval by the appropriate departmental and college committees and/or administrators to Karen Griffin, Coordinator, Faculty Senate at kgriffin2@unl.edu.

Please submit the nominations no later than noon, **December 14, 2018**. This deadline date allows for time for the committee members to have sufficient time to read the materials prior to the oral presentations. The committee will (provide date and time) conduct hearings in the Nebraska Union, City Campus.

Nominators or other representatives may be invited to appear before the committee to make presentations on behalf of the nominee. A letter of transmittal should accompany the nomination materials which must identify the person who will come to the hearing to make a presentation to the members of the Honorary Degrees Committee. The letter of transmittal also should include the names of at least two other individuals who would be available to appear at the committee hearing on behalf of the nominee. These may be listed in priority order. If the first person cannot attend (conflict, out of town, class schedule, etc.) the second person would be invited. If the second person cannot attend, the third person would be invited. The members of the Honorary Degrees Committee understand that the scheduled meeting time may not mesh with the schedule for one person who supports the nomination so it is essential to provide three persons who could make the oral presentation at the time scheduled for the Honorary Degrees Committee meeting.

February 2019

The Committee on Honorary Degrees will present a confidential recommendation to the UNL Faculty Senate for a ballot vote. The Faculty Senate is responsible for approving or rejecting the nomination.

The committee encourages you to nominate candidates for this award using the following guidelines. It is our hope that a truly distinguished list of nominees will be forwarded to the committee for this award. We thank you for your cooperation

The Committee on Honorary Degrees 2018-19

Chung Song, Civil Engineering  
Stephen Burnett\*, Classics & Religious Studies  
Song Ci, Electrical & Computer Engineering  
Toni Anaya, University Libraries  
Jena Asgarpoor, Architectural Engineering  
Mike Zeleny (Chancellor's representative)

\*Honorary Degrees Committee Chair

**MATERIALS TO BE SUBMITTED BY THE NOMINATOR{PRIVATE }  
LOUISE POUND-GEORGE HOWARD AWARD**

**ALL NOMINATIONS MUST INCLUDE ONE COPY OF THE FOLLOWING:**

1. Letters from nominator and seconder summarizing and giving examples of the nominee's teaching, research, public service or administrative activities and their impact on the University of Nebraska-Lincoln; nominee's service and contributions through campus, state, regional, national and international committees, boards, organizations, conferences and societies; documented achievements, honors, awards; personal background, education, positions/experiences; and any other information which indicates the scope of the nominee's teaching, research, public service or administrative contributions.

These letters and supporting materials should clearly indicate the significance of the individual's contributions. No faculty member should act as nominator or seconder for more than one nominee.

2. A complete curriculum vita.
3. At least five (5) letters of recommendation from peers inside and five (5) outside the home unit of the individual at the University of Nebraska-Lincoln, indicating the nominee's contributions. **No more than ten (10) total recommendation letters will be accepted.**
4. A **brief** synopsis of the nominee's qualifications and career. This synopsis should be no longer than one-half page of single-spaced typing. It will be used as copy for the Faculty Senate ballot.

## **NOMINATIONS FOR LOUISE POUND-GEORGE HOWARD AWARD**

### **ELIGIBILITY**

Members and former members of the University of Nebraska-Lincoln who have made exceptional contributions to the institution through teaching, research, public service or administration may be considered for the Louise Pound-George Howard Award.

### **PROCEDURES**

1. Nominations should be submitted through the chair or head of the nominee's home department through the dean of the college which includes that unit or, if appropriate, a committee within the college. The nomination should indicate the nominee's outstanding contributions. If the individual's contributions extend to another UNL college, several colleges/administrative units or the campus, an information copy should be sent to the appropriate individuals who administer those units.
2. Nominations approved by the college dean and/or college committee should be forwarded to the Faculty Senate Office for consideration by the Committee on Honorary Degrees.
3. Louise Pound-George Howard Awards shall not be awarded in absentia unless specifically recommended by the nominating source and approved by the Honorary Degrees Committee.

### **RECONSIDERATION**

Nomination materials of those persons not recommended for the Louise Pound-George Howard Award at the time by the Committee on Honorary Degrees will be returned to the individual who signed the letter of transmittal. A nominee's materials may be submitted three consecutive years. If not selected for the award in that time, the nomination may be submitted again only after a one year waiting period has passed.