

## EXECUTIVE COMMITTEE MINUTES

**Present:** Fech, Flowers, Franti, LaCost, Lindquist, McCollough, Nickerson, Shea, Stock

**Absent:** Anaya, Berg, Konecky, Schubert

**Date:** June 2, 2010

**Location:** Faculty Senate Office, 420 University Terrace

**Note:** These are not verbatim minutes. They are a summary of the discussions at the Executive Committee meeting as corrected by those participating.

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### 1.0 Call to Order

Lindquist called the meeting to order at 3:01 p.m.

### 2.0 Announcements

#### 2.1 Meeting with Vice President Dietze and Director Clayton

Lindquist reported that the Committee will be meeting with Vice President Dietze and Director Clayton to discuss issues on health care benefits on June 30.

#### 2.2 Increasing Faculty Membership on Academic Planning Committee

Lindquist reported that he received a message from Professor Bender, Chair of the Academic Planning Committee, stating that the APC approved adding two additional faculty members to the APC membership. Lindquist noted that a resolution will need to be presented to the Faculty Senate at the September meeting to approve this change.

Fech asked if a representative from UNOPA and UAAD have been added to the APC for the current budget cutting process. Lindquist stated that he believes these representatives are participating in the process.

#### 2.3 Meeting with Vice Chancellor Franco and Council on Student Affairs

Lindquist reported that he recently met with Vice Chancellor Franco and the Council on Student Affairs to discuss what the Faculty Senate is currently working on. He noted that questions were raised about diversity and what the campus is doing about it. The Committee agreed to discuss this with the Chancellor.

Lindquist stated that there was discussion on the student code of conduct. Flowers noted that the ad hoc committee that worked on academic honesty recommended that further work be done on revising the student code of conduct, specifically to simplify the process for reporting academic misconduct. He stated that he will be contacting Dean Hecker this summer to discuss revising the process.

#### 2.4 Conflict of Interest Committee Meeting

Lindquist reported that the Conflict of Interest Committee (CIC) has been meeting. He reported that the CIC is looking at the University of Minnesota policy as a template and at this point is just talking about the various issues related to conflict of interest. He noted that a draft policy will probably not be ready until the end of the year.

Fech asked if there are any prime issues of concern. Lindquist stated that there are a number of issues that need to be addressed. An example is the question of how you determine when a conflict of interest occurs. He pointed out that cases are not always clear and things can get messy. He noted that the University of Minnesota formed a conflict of interest committee to deal with cases.

Lindquist reported that the Board of Regents recently changed their policy on conflicts of interest. He noted that there needs to be documentation at every level and the policy covers all, including the secretarial and managerial staff members. Nickerson stated that he hopes it also protects graduate students. He stated that the Regents' policy states that graduate students cannot be assigned to work on a project if there is any conflict of interest.

Nickerson asked if the CIC is also discussing the number of hours that someone can be an outside consultant. Lindquist stated that this has been discussed but this component of the existing policy is not really changing.

Lindquist stated that if anyone has suggestions regarding this issue, they should contact him.

### **3.0 Minutes of 5/19/10 Meeting**

Shea recommended slight changes to the minutes.

### **4.0 Unfinished Business**

#### **4.1 Changes to UNL Bylaw 1.2**

Lindquist noted that the Faculty Senate approved changes to the Academic Planning Committee's (APC) operating procedures at the February 2, 2010 meeting. He pointed out that a recent change in the Regents' Bylaws now requires that any changes to self governing documents be reviewed by the General Counsel first and the Corporation Secretary must receive a copy of the proposed changes.

Lindquist stated that the Chancellor has sent a letter to General Counsel indicating that both the Faculty Senate and ASUN have approved the changes to APC's operating procedures. He noted that the biggest change in the procedures regards to meetings held during the summer. The changes stated that if a quorum cannot be attained by the APC during the summer, the committee can call upon prior year APC members to attend the meeting.

Lindquist stated that General Counsel Pedersen suggested that Roberts Rules of Order should be used only as a reference guide rather than to govern the Committee's proceedings, and changed the procedures accordingly.

#### **4.2 Domestic Partner Benefits**

Lindquist distributed a copy of UNO's March 10, 2010, resolution supporting domestic partnership benefits. He stated that he is working on a similar resolution to be presented to the UNL Faculty Senate this fall.

Nickerson noted that the Committee had previously discussed getting all four campuses to pass the same resolution on domestic partner benefits. He asked if UNO would need to pass another resolution if we decide to rewrite it. Lindquist stated that UNO might want to forgo presenting a new resolution to its Senate since they just passed one in March.

### **5.0 New Business**

#### **5.1 College of Engineering Dean's Search Committee**

Lindquist reported that Dean Manderscheid will chair the search committee for Dean of the Engineering College. He asked the Committee for suggestions of faculty members who could serve on the search committee. The Committee discussed possible search committee members.

#### **5.2 Possible Agenda Items for 6/19 Meeting with Chancellor Perlman**

The Committee discussed what agenda items to discuss with the Chancellor. Items identified were: diversity and where efforts are going, enrollment figures for summer and fall semesters, updates on the Water for Food Institute and Innovation Campus, and academic aspects in changing conferences,

#### **5.3 Bureaucracy Services**

Franti stated that faculty members are being asked to perform more bureaucratic services leaving less and less time for them to do the work they were hired for. He noted that faculty members in his department now have to report every key that they own and identify the doors which the keys open. He stated that this is being required because the Key Shop has now been eliminated. He pointed out that university personnel now have to purchase a key. He stated that the same information is being asked about laptops and anyone using a university vehicle. He stated that the amount of bureaucratic work is increasing for departments. He noted that SAP is not making things more efficient, rather it is making more work for faculty members. Nickerson agreed and stated that the list of bureaucratic work keeps increasing, yet faculty members are being asked to do more with less and having to spend more time on these kinds of tasks. He pointed out that you don't want faculty members doing maintenance work if you want a productive university.

Lindquist stated that the administration wants a record on any kind of university property that can disappear. He outlined a memo he'd just received from Vice Chancellor Jackson, Business & Finance, which indicates keeping track of things such as keys is up to the discretion of the departments.

The meeting was adjourned at 4:15 p.m. The next meeting of the Executive Committee will be on Wednesday, June 16, 2010 at 3:00 pm. The meeting will be held in 201 Canfield Administration Building. The minutes are respectfully submitted by Karen Griffin, Coordinator and Pat Shea, Secretary.