

## EXECUTIVE COMMITTEE MINUTES

**Present:** Anaya, LaCost, Lindquist, McCollough, Nickerson, Schubert, Shea, Stock

**Absent:** Berg, Fech, Flowers, Franti, Konecky

**Date:** Wednesday, September 1, 2010

**Location:** Faculty Senate Office, 420 University Terrace

**Note:** These are not verbatim minutes. They are a summary of the discussions at the Executive Committee meeting as corrected by those participating.

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### **1.0 Call to Order**

Lindquist called the meeting to order at 3:03 p.m.

### **2.0 Announcements**

#### **2.1 Letter to heads of Faculty Governing Bodies of CIC**

Lindquist reported that he sent a letter introducing the UNL Faculty Senate to the faculty governing bodies of the member universities of the CIC and that he has not received any responses.

#### **2.2 Invitation to President Milliken to Meet with the Executive Committee**

Lindquist reported that he sent President Milliken an invitation to speak with the Executive Committee and President Milliken responded saying that he was very interested in speaking to the Senate. Lindquist stated that he will clarify that we would like him to meet with the Executive Committee and the full Senate this academic year.

#### **2.3 Invitation to Assistant Chief Gardy to Meet with the Executive Committee**

Lindquist stated that he sent an email message asking Assistant Chief Gardy to clarify their interest in Senate action regarding the security awareness documents that were sent to the Executive committee over the summer. It was unclear whether they wanted all faculty members to be aware of the documents, or if they were requesting that we enact a policy to include some of the information in all course syllabi. He noted that Assistant Chief Gardy has not responded to the email yet.

### **3.0 Minutes of 9/25/10**

Several corrections were made to the minutes.

### **4.0 Unfinished Business**

#### **4.1 Faculty Handbook**

Lindquist noted that last week the Executive Committee discussed the possibility of having an online faculty handbook. He asked if this is something that the Committee feels should be done. McCollough stated that she thinks it's a good idea. Nickerson stated that he thinks it is essential to have one since there has been such an erosion of

faculty privileges in recent years. He pointed out that for young faculty members it is especially important to have the kind of access to information that a handbook can provide. He suggested that we could ask the administration to buy into the idea of an online faculty handbook.

McCullough pointed out that a handbook would be handy for people going up for reappointment or tenure and promotion or for people looking to file a formal complaint.

Nickerson stated that it would be a very good goal for the Executive Committee to work on this year.

Griffin stated that she spoke with LaCost and Konecky after last week's meeting about forming a subcommittee to work on the handbook. LaCost stated that she will review the AAUP's recommended handbook and compare it to the old UNL handbook. She stated that she will try to get a framework together by next Wednesday for the Executive Committee.

## **5.0 New Business**

### **5.1 Faculty Senate Agenda**

The Executive Committee discussed the upcoming September 14 Faculty Senate meeting. Lindquist stated that he will inform the Senate that CIO Mark Askren will be meeting with the Executive Committee on September 15. He noted that he will ask Senators to get specific concerns to him before the meeting on the 15<sup>th</sup>. The Executive Committee agreed to put the Faculty Apportionment Guidelines on the agenda.

### **5.2 Summer Executive Committee Report**

The Executive Committee reviewed and revised the report on the Executive Committee's work over the summer.

### **5.3 Lockdown of University Buildings**

Nickerson reported that he has heard from a reliable source that university buildings are going to be locked 24 hours a day, 7 days a week and entry into the buildings will only be accessible by key card access. He asked if anyone has heard about this. Lindquist stated that he doubts that this is true because buildings need to be open for students attending classes. He pointed out that certain areas of buildings, specifically research areas, might be locked all the time.

Schubert stated that a sensitive issue is having university buildings locked on football Saturdays. He noted that the buildings are public buildings and are open during the week and questioned why they were not open on football Saturdays. Lindquist stated that the buildings are locked because the littering problem is so bad on game days.

Schubert stated that having buildings locked on weekends can cause a problem if faculty members are collaborating with faculty members in other disciplines. He pointed out that a faculty member may not be able to have access to get into another building to meet with

the collaborating faculty member. Lindquist stated that faculty members would need to be given access to other buildings.

Schubert reported that all of the Engineering buildings are on a key card access. Lindquist stated that more buildings will probably be put on key card access because there is a problem with people leaving the university and retaining keys to buildings and offices. He noted that buildings are currently open during business hours during the week but many faculty members work on the weekends or after business hours.

Lindquist stated that he will send an email message to Chief Yardley inquiring about the locking of campus buildings.

The meeting was adjourned at 4:20 p.m. The next meeting of the Executive Committee will be on Wednesday, September 8, 2010 at 3:00 pm. The meeting will be held in the Faculty Senate Office. The minutes are respectfully submitted by Karen Griffin, Coordinator and Pat Shea, Secretary.