

EXECUTIVE COMMITTEE MINUTES

Present: Bender, Hanrahan, Konecky, Lee, Leiter, Purcell, Rudy, Vakilzadian, Woodman

Absent: Dawes, Fech, Reisbig, Steffen

Date: Tuesday, October 4, 2016

Location: 203 Alexander Building

Note: These are not verbatim minutes. They are a summary of the discussions at the Executive Committee meeting as corrected by those participating.

1.0 Call (*Woodman*)

Woodman called the meeting to order at 2:37 p.m.

2.0 Announcements

2.1 Ad Hoc Committee to Develop Best Practices for Non-tenure Track Faculty Members

Woodman asked the Executive Committee if there should be a representative from Academic Affairs and the VC of IANR office on the Ad Hoc Committee to Develop Best Practices for Non-tenure Track Faculty Members. Rudy pointed out that Interim SVCAA Kostelnik, Chancellor Green, and former Associate VC Perez all attended the non-tenure track forums. He suggested that the Ad Hoc Committee vet a draft of the best practices through the administrative offices. The Executive Committee agreed.

2.2 Faculty Development Leaves for Non-Tenure Track Faculty Members

Woodman reported that he sent each Dean a letter inquiring whether non-tenure track faculty members in their college are eligible for faculty development leaves. He stated that some colleges have no policies, while in the College of Arts & Sciences the non-tenure track faculty members have the same rights as tenure track faculty members. He noted that he did not hear back from several of the colleges on whether they had a policy.

3.0 Approval of September 27, 2016 Minutes

Purcell moved for approval of the revised minutes. Motion seconded by Konecky and approved with one abstention.

4.0 Unfinished Business

4.1 Update on Flu Shots

Woodman reported he spoke with an administrator of the University Health Center regarding the change in the Center's policy on flu shots for employees. He stated that the

reason for the change in policy is due to changes in their computer system since Nebraska Medicine took over the management of the clinic. The Health Center now has to enter everyone's data into the computer system each time they come in and they cannot handle the high volume of employees who come in during the flu shot clinics. He pointed out that employees can still make an individual appointment and use their health insurance, although a claim will need to be filed. He reported that the Health Center is providing Friday, November 25 (the day after thanksgiving) as a day for employees to come in for a flu shot.

5.0 New Business

5.1 Report on CIC Faculty Leadership Conference

Woodman reported that he and Purcell attended the CIC Faculty Leadership Conference held at Michigan State University. At the conference the Secretary of Academic Governance spoke as did two members of the Board of Trustees. He noted that the Trustees work closely with the faculty and there is a faculty liaison committee that meets with the Board. He stated that Penn State has a faculty representative on their Board, and the Faculty Senate President at Purdue is a member of the academic affairs committee of their Board, although she/he does not have voting rights. He reported that at Rutgers University there are student and faculty representatives on the governing board, but they are non-voting members.

Woodman stated that the Deputy General Counsel of MSU, who deals with Title IX issues spoke to the conference members. Woodman reported that at MSU every employee is considered a "Responsible Employee" and thorough Title IX training is available. Guidelines and flowcharts are also easily accessible to let people know what happens during a Title IX investigation and the timeline of the process. Purcell suggested that the Office of Equity and Institutional Compliance might want to review MSU's materials and procedures because they are so thorough.

Woodman noted that there was considerable discussion regarding the Coalition of Intercollegiate Athletics (COIA). He pointed out that we are the only Big Ten member not associated with COIA. He noted that COIA does not have an official membership and no official dues and no votes have been taken by the group in the last two years. He stated that basically COIA keeps an eye on intercollegiate athletics across the country.

Woodman reported that there were discussions regarding MSU's athletics and the bond debt for each of the Big Ten universities from the Knight Commission. He noted that this money was used on building facilities. He stated that MSU athletics does not receive any revenue from parking during the games, nor revenue from merchandising, or concessions. The revenue all goes to the university even though MSU athletics is self-supporting.

Woodman stated that next year's conference will be held at Penn State **and the University of Nebraska will host in 2020.**

5.2 Bookstore Operations – Faculty Needed for Meeting with Consulting Firm

Woodman reported that Follett Bookstore's lease is up for renewal and a consulting firm is being brought in to review the store's operations. He asked for volunteers to meet with the consulting team. Hanrahan, Bender, and Leiter volunteered.

The meeting was adjourned at 3:55 p.m. The next meeting of the Executive Committee will be on Tuesday, October 11, 2016 at 2:30 pm. The meeting will be held in 203 Alexander Building. The minutes are respectfully submitted by Karen Griffin, Coordinator and Allison Reisbig, Secretary.