

EXECUTIVE COMMITTEE MINUTES

Present: Bearnes, Boudreau, Bouma, Dawes, Eklund, Kopocis, Lott, Shrader, Tschetter, Vakilzadian, Zuckerman

Absent: Baesu, Minter

Date: Tuesday, April 2, 2024

Location: East Campus Union, Great Plains Room A

Note: These are not verbatim minutes. They are a summary of the discussions at the Executive Committee meeting as corrected by those participating.

1.0 Call (*Kopocis*)

Kopocis called the meeting to order at 4:01 p.m.

2.0 Announcements

No announcements were made.

3.0 Approval of March 26, 2024 Minutes

Kopocis asked if there were any further revisions to the minutes. Hearing none she asked for a motion to approve the minutes. Tschetter moved and Zuckerman seconded approving the minutes. Motion approved by the Executive Committee.

4.0 Unfinished Business

4.1 Promotion and Tenure – Requirement that External Review Letters be from R1 Institutions

Zuckerman noted that she was attending a conference last week and could not attend the Executive Committee meeting. She asked about the discussion on the external review letters required for promotion and tenure. Kopocis stated that the EVC referred to the Guidelines for Evaluation of Faculty stating that they provide general principles and processes but the requirement for external R1 letters is a policy. Zuckerman pointed out that while the Guidelines were vetted by the faculty and approved by the Faculty Senate, the policy was not vetted, and promotion and tenure decisions should be in the hands of the faculty who make the decisions on P&T. Vakilzadian pointed out that it is the faculty within the discipline who are the ones qualified to review and make decisions on promotion and tenure. Kopocis noted that there is a process to seek exceptions to the requirement that there be three external letters from R1 institutions.

4.2 Faculty Senate Newsletter

Kopocis stated that she is thinking of doing a recap of the year for a Faculty Senate newsletter in late April or early May. Vakilzadian suggested reviewing the goals of the Executive Committee to identify what the Senate has accomplished this academic year.

5.0 New Business

5.1 Agenda Items for Senior AVC Goodburn

Kopocis noted that the Executive Committee would be meeting with Senior AVC Goodburn next week. The Committee then identified the following agenda items:

- ASUN raised concerns about undeclared majors not having access to Smart Start and other university resources. Can this be changed to ensure all students have access to these resources?
- Hidden additional course expenses for students. Should there be a review of some of these costs and can the University negotiate better prices for the students.
- How do we get high school counselors to advise students to take the correct sequence of courses.
- How can we capture fast-track high school students?

The meeting was adjourned at 4:43 p.m. The next meeting of the Executive Committee will be on Tuesday, April 9, 2024, at 2:30 pm. The meeting will be held in 203 Alexander Building. The minutes are respectfully submitted by Karen Griffin, Coordinator and Signe Boudreau, Secretary.