



Office of  
Graduate  
Studies

# Graduate Individual Development Plan

for

Name A. Student Date 2014-15

| SKILLS ASSESSMENT (completed by student)  |  |  |  |                        |
|---|--|--|--|------------------------|
| STRENGTHS   |  | DEVELOPMENT NEEDS  |  |                        |
| Writing<br>Compiling, Computing<br>Data analysis<br>Teamwork<br>Problem solving<br>Teaching |  | Supervising<br>Leadership<br>Networking<br>Presentation Skills/Public Speaking<br>Grant Writing            |  |                        |
| GOALS   |  |  |  |                        |
| SHORT-TERM NEEDS FOR IMPROVING CURRENT PERFORMANCE  |  |  |  |                        |
| What additional skills do you need?   | How are you going to acquire these skills?<br>(e.g., training, courses, teaching, supervision) | When will you acquire them?<br>(specify dates and duty or off-duty time)                                   | Completion Date (Est.)                           | Completion Date (Act.) |
| Supervising   | Supervise 2 UCARE undergrads   | beginning Fall 2014  | April 2015                                       |                        |
| Leadership  | Take leadership role in dept. GSA  | 2014–15 academic year  | May 2015   |                        |
| Networking  | Attend 2 professional meetings, focusing on networking with research interests.                | ABRF annual meeting<br>FASEB Spring Research Conf.   | Jan. 2015<br>Apr. 2015                           |                        |
| Presentation Skills   | present poster and various presentations   | show poster at ABRF meeting/<br>research forum<br>present work in dept. seminar<br>apply for talk at FASEB | Jan. 2015/<br>Apr. 2015<br>Oct. 2014<br>Apr 2015 |                        |
| Grant Writing   | Take grant writing course (PSCL 453)   | Summer 2014  | Aug 2014   |                        |

| LONG-TERM CAREER GOALS YOU WISH TO PURSUE AND THE NECESSARY TOOLS TO MEET THEM |  |  |  |  |                        |
|--|--|--|--|--|------------------------|
| What is important to me in a career?   | What additional skills or tools will you need?<br>(e.g., training, courses, teaching, supervision) | How are you going to acquire these skills?<br>(training, courses, assignments)         | When will you acquire them?<br>(dates and duty or off-duty time) | Completion Date (Est.)                     | Completion Date (Act.) |
| Finding grant support for research   | 1) Fellowship writing<br>2) Obtain fellowship<br>3) Grant writing                                  | 1) Attend fellowship seminars<br>2) Apply for NSF-GRFP<br>3) Take grant writing course | 1) July 2014<br>2) Oct. 2014<br>3) Summer '14                    | 1) July 2014<br>2) Nov 2014<br>3) Aug 2014 |                        |
| Independence   | Fellowship application   | Go to GRFP workshop  | Sep. 2014  | Sep. 2014                                  |                        |
| Collaboration  |  | Attend professional meetings   |  |  |                        |
| Professional reputation  | Grow publication list  | submit   |  |  |                        |
| <b>What type of work would I like to be doing?</b>                             |  |  |  |  |                        |
| Research   | 1) Funding support<br>2) Collaboration<br>3) Independence  |  |  |  |                        |
| Teaching   | 1) adapt teaching according to feedback  |  |  |  |                        |
| Mentoring  |  |  |  |  |                        |

| Where would I like to be in an organization? | What additional skills or tools will you need?<br>(e.g., training, courses, teaching, supervision) | How are you going to acquire these skills?<br>(training, courses, assignments) | When will you acquire them?<br>(dates and duty or off-duty time) | Completion Date (Est.) | Completion Date (Act.) |
|--|--|--|--|------------------------|------------------------|
|  |  |  |  |                        |                        |
| <b>OTHER</b>                                 |  |  |  |                        |                        |
|  |  |  |  |                        |                        |

**COMMENTS FROM ADVISOR**

|  |
|--|
|  |
|--|

**SOURCE OF FINANCIAL SUPPORT FOR STUDENT**

| ADVISOR FUNDS                           |  |
|---|--|
| Department/Program:                     |  |
| Advisor Grant (agency & grant number):  |  |
| Training Grant (agency & grant number): |  |
| STUDENT FUNDS                           |  |
| Grant (agency & grant number):          |  |
| Other (source):                         |  |

|                |                   |                  |             |
|----------------|-------------------|------------------|-------------|
| _____          | _____             | _____            | _____       |
| <b>Student</b> | <b>Department</b> | <b>Signature</b> | <b>Date</b> |
| _____          | _____             | _____            | _____       |
| <b>Advisor</b> | <b>Department</b> | <b>Signature</b> | <b>Date</b> |

*Adapted with permission from Case Western University Office of Postdoctoral Studies.*