



GSA Bill #6
A bill amending the GSA Bylaws

1 **WHEREAS**, Part II – Article V – Section 14 of the Association of Students of the
2 University of Nebraska (ASUN) Bylaws establish that ASUN delegates the GSA the power to
3 adopt and modify its own Bylaws, and

4 **WHEREAS**, Part IV – Article IV – Section 1 of the GSA Bylaws establish that all bylaw
5 amendments shall be submitted to the Executive Committee in writing for review,

6 **WHEREAS**, the GSA Executive Committee has reviewed and approved the GSA Bylaws,
7 and

8 **WHEREAS**, GSA Bylaws may be amended with three-fourths (3/4) vote of those present
9 and voting taken by roll call vote.

10 **THEREFORE, LET IT BE ENACTED**, that the GSA Bylaws be adopted as amended.

11 **THEREFORE, LET IT BE FINALLY ENACTED**, that the GSA requests appropriate
12 amendments be introduced to the ASUN Bylaws.

Submitted by	President Correas	DATE	09/01/2016
Referred to	Executive Committee	DATE	09/01/2016
Committee action	Approved with amendments	DATE	09/20/2016
Floor action	Adopted by roll call vote 46-0-0	DATE	10/04/2016
Presidential Signature	(s) President Correas	DATE	10/05/2016

Association of Students of the University of Nebraska

Graduate Student

Assembly Bylaws

Part I – The Assembly

Article I – Members

Section 1. Composition

The Graduate Student Assembly (GSA) shall consist of one (1) ~~Departmental~~ representative per department or program of the University that awards a graduate degree.

Section 2. Qualification

1. Every ~~Departmental~~ representative is required to be a full-time graduate student at said department or program, with a cumulative grade point average of 3.0 or higher.
2. No graduate student shall serve on the Assembly if that student is currently on academic or disciplinary probation.

Section 3. Election/Appointment

1. For such departments or programs where a Departmental Graduate Student Association (DGSA) exists, and is in full compliance with Student Involvement, said organization shall be responsible to determine the method of election or appointment of the ~~Departmental~~ representative, ~~which must be stated in the organization's constitution and/or bylaws.~~
2. In departments or programs without a DGSA, or in which such DGSA is not in full compliance with Student Involvement, the graduate chair or director of the department or program shall be responsible for organizing the selection of the ~~Departmental~~ representative.
3. For each principal ~~Departmental~~ representative an alternate may be appointed, who shall meet all the qualifications of office, be a graduate student in said member of the Departmental Representative's department or program, and shall hold all the same powers to attend, speak and vote at meetings in the absence of the principal ~~Departmental~~ representative.
4. After the fall semester, all ~~Departmental~~ representative vacancies shall be filled by the constituent DGSA or graduate chair within a period of one (1) month of the vacancy's occurrence, after which such vacancies may be filled by an at-large representative nominated by the Vice President of Representation and approved by two-thirds (2/3) of the Assembly.
 - a. A ~~Departmental~~ representative vacancy shall occur when the principal and

alternate ~~Departmental~~ representative accumulate two (2) absences from Assembly meetings during a single term, without reasonable excuse as determined by the Vice President of Representation or appealed to the Executive Committee.

- b. A vacancy shall occur when the principal and alternate representative fail to fulfill their committee duties as determined by the standing committee chair, or appealed to the Executive Committee.
 - c. At-large representatives shall meet all the qualifications of office ~~required for Departmental representatives~~ and shall hold all the same powers to attend, speak, and vote at meetings, but they may not have alternates.
5. All ~~Departmental~~ representatives shall serve a renewable term of one (1) year, starting the first day of September and finishing the last day of August.

Section 4. Duties

Duties of ~~Departmental~~ representatives include, but are not limited to:

1. Attending all meetings of the Assembly, unless excused by the Vice President of Representation.
2. Serving on a GSA, ASUN or University-wide committee and attending all committee meetings, unless excused by the committee chair.
3. Meeting with the ~~Departmental~~ representative's DGSA and/or graduate chair.
4. Posting pertinent material in designated buildings and sharing GSA communications via email per the request of the Executive Committee.

Section 5. Disciplinary Procedures

1. The President, the Executive Vice President, or a majority of the Assembly may call for a disciplinary hearing of any officer, standing committee chair, or ~~Departmental~~ representative if said person has committed any of the following infractions:
 - a. Manifesting negligence generally in assigned duties.
 - b. Committing any action unbecoming of a GSA executive officer or ~~Departmental~~ representative.
2. The Executive Vice President will notify the officer, standing committee chair, or ~~Departmental~~ representative of the hearing with no less than three days' notice. If the hearing is for the Executive Vice President, the President shall notify the Executive Vice President with no less than three days' notice.
3. The Assembly will conduct the hearing in closed session, but will vote on the removal in open session. A two-thirds (2/3) vote shall remove the officer, standing committee chair, or ~~Departmental~~ representative from office.

Article II – Meetings

Section 1. Meetings

1. The Assembly shall regularly meet on the first Tuesday of classes of each month during the regular school year.

2. The President may change the time or place of the meeting, provided ~~two (2)~~ one (1) weeks advance notice is given to the Assembly and this change is published on the ASUN and GSA websites prior to the meeting.
3. The Assembly may be convened in special session provided two-thirds (2/3) of the Executive Committee or twenty percent (20%) of the voting membership requests it.

Section 2. Quorum

Quorum shall be fifteen (15) members of the Assembly and shall be necessary to transact all business except that fewer members may adjourn a meeting. A quorum must be called at a given Assembly meeting in order to affect business that may come before the Assembly.

Section 3. Voting

A simple majority of those members present, unless otherwise stated, shall be sufficient to adopt any resolution.

Article III – Committees

Section 1. Standing Committees

1. The Assembly shall have the following standing committees:
 - a. The Committee for Academic Affairs shall identify and advocate on behalf of graduate students regarding any issues pertaining to academic affairs, including, but not limited to, access to facilities and funding for research, the faculty-graduate student mentoring relationship, and academic policies pertaining to graduate education and teaching for graduate students.
 - b. The Committee for Diversity and Inclusion shall encourage and promote participation by students from throughout the University community, including, but not limited to, students from racial and ethnic minorities, international students, women, the LGBTQA+ community, and distance learning students, and ensure that GSA programming is available and pertinent to the diverse graduate student community.
 - c. The Committee for Graduate Travel Awards shall manage the Graduate Travel Awards Program (GTAP) as defined in the Special Rules.
 - d. The Committee for Professional Development shall coordinate and implement a series of activities to promote the development of graduate students, including but not limited to, networking activities, guest lectures, and career development workshops, ~~and~~ shall manage the Graduate Special Projects Grants Program (SPGP), and shall plan, coordinate, and execute the Midwest Graduate Career Fair (MGCF).
 - e. The Committee for Quality of Life shall attend to issues relevant to graduate student life ~~such as~~ including, but not limited to, housing, transportation and parking, child care, and health benefits, and shall organize events or develop policies that support the improvement of graduate students' quality of life.
 - f. The Committee for Social Events shall plan, coordinate, and execute social events

throughout the fall and spring semesters for all graduate students, including those for Graduate-Professional Student Appreciation Week (GSAW), and shall organize and staff all GSA activities during new graduate student ~~orientation~~ welcome.

- ~~g. The Committee for Graduate Student Appreciation Week (GSAW) shall plan, coordinate, and execute events for the celebration of Graduate and Professional Student Appreciation Week as determined annually by the National Association of Graduate and Professional Students.~~
 - ~~h. The Committee for the Midwest Graduate Career Fair shall plan, coordinate, and execute, together with the University of Nebraska Medical Center, Creighton University, the University of Nebraska at Omaha, other partner institutions and University Career Services the Midwest Graduate Career Fair.~~
2. The Executive Vice President shall appoint, taking into account individual preferences, every ~~Departmental~~ representative to a standing committee.
 3. Service in University-wide or ASUN committees shall exempt ~~Departmental~~ representatives from service in GSA standing committees.

Section 2. At-Large Members

1. Any graduate student may petition the Executive Committee in writing to be appointed to a standing committee as an at-large member.
2. The Executive Committee may approve or deny this request by a simple majority vote taking into consideration the opinion of the standing committee chair.
3. At-large committee members shall meet all the qualifications of office required for ~~Departmental~~ representatives and shall hold all the same powers to attend, speak and vote at committee meetings.

Section 3. Standing Committee Chairs

1. Standing committee chairs shall be elected, independently, and in the order stated in Part I - Article III - Section 1, by a ballot plurality vote of those present and voting. The Assembly may proceed with the election of standing committee chairs by individual ballots, or combine all positions into a single ballot.
 - a. Nominations for the election of standing committee chairs shall follow the election of all ~~other~~ officers during the first meeting of the GSA ~~succeeding~~ following the ASUN spring elections. All nominations shall be taken from the floor. Self-nominations shall be permitted. Candidates may be nominated for multiple standing committee chair positions, but may only be elected to one such position.
 - b. Co-chairs, with the exception of the co-chairs for the Committee for Diversity and Inclusion, shall run for office and be elected as a slate.
 - c. Candidates, one at a time, in reverse order of nomination, shall give speeches not to exceed five (5) minutes in which they shall disclose all prior involvement in ASUN, GSA and any DGSA or similar student government organization, or lack thereof. Upon completion of each individual's speech, the floor shall be opened for questions from members of the Assembly not to exceed a total time of five (5) minutes. While each candidate presents his/her speech, the other candidates shall

remain outside the room of the Assembly meeting.

- d. After the last candidate has finished answering questions, all candidates shall remain outside of the Assembly meeting room for ~~Departmental~~ representatives to discuss the candidates for no more than fifteen (15) minutes.
 - e. ~~The Departmental~~ Representatives, including the candidates, shall vote by ballot. ~~If no candidate receives a plurality of votes, only the two (2) highest vote-getters shall be considered. Those two (2) candidates shall leave the room for no more than fifteen (15) minutes for discussion of the Assembly. Then the Departmental representatives, including the candidates, shall vote by ballot with the candidate receiving a majority being elected. If there is a tie vote, only the two (2) highest vote-getters shall be considered, and~~ the Assembly shall re-ballot until one candidate receives a majority. Provided only one candidate runs for a position, the Assembly may proceed with a vote by acclamation.
2. Standing committee chair vacancies shall be filled by the Assembly during the first meeting of the GSA after which the vacancy arises.
 3. The Committee for Diversity and Inclusion shall elect a Co-Chair for International and Multicultural Affairs and a Co-Chair for LGBTQA+ and Women's Affairs.

Section 4. Standing Committee Rules

1. Quorum for standing committees shall be three (3) members or one-third of its membership, whichever is larger, and shall be necessary to transact all business except that fewer members may adjourn a standing committee meeting.
2. Standing committee chairs may distribute, taking into account individual preferences, committee members into subcommittees.
3. Standing committees may elect a vice chair from among its members.
4. Alternate representatives shall hold all the same powers to attend, speak and vote at committee meetings in the absence of the principal representative. Alternate representatives may seek further appointment to another standing committee as an at-large member.

Section 5. Special Committees

1. Any other special committee, created by the Assembly, shall be appointed by the Executive Vice President taking into consideration individual preferences of the Assembly membership.
2. At-large members may be appointed to special committees.
3. The chair of any special committee shall be elected by simple plurality of its membership, unless otherwise outlined specifically in the legislation creating such committee.
4. Standing committee rules, as outlined in Part I – Article III - Section 4, shall be applicable to special committees.

Section 6. Ad-hoc Members

Ad-hoc members are to be restricted to undergraduate students, faculty, or staff who carry skills or experience above and beyond the normal graduate student to warrant special consideration for

addition to one of the GSA's committees. These ad-hoc members are to be considered on an individual basis, and must meet all of the following requirements:

1. Come at the official recommendation of the chair of the committee. This recommendation must be in writing, and given to the Executive Vice President and the advisor of the GSA.
2. Be approved by a majority vote of the Assembly.
3. Ad-hoc membership to any standing or special committee shall not entail voting privileges in said committee.

Article IV – Advisors

Section 1. Advisor

1. The Advisor must be a graduate faculty member and shall be nominated by the President at the first meeting of the GSA and confirmed by the Assembly with a two-thirds (2/3) vote.
2. The Advisor shall serve a renewable term of one (1) year.

Section 2. ASUN Director of Administration

The ASUN Director of Administration shall serve as an advisor to the GSA.

Section 3. Past President

The immediate past President shall serve as an *ex officio* advisor to the GSA, provided he/she meets all requirements for being a ~~Departmental~~ representative.

Part II – The Executives

Article I – The President and Executive Vice President

Section 1. Qualifications

1. The President and Executive Vice President shall meet all requirements for being a ~~Departmental~~ representative, ~~and shall be required to be a full-time graduate student at any department and~~ have completed nine (9) credit hours of graduate work at the University, and have served on GSA or any DGSA in any capacity for at least one semester.
2. The President and Executive Vice President shall not concurrently serve as a ~~Departmental~~ representatives.

Section 2. Election/Appointment

1. The President and Executive Vice President shall be directly and independently elected during the ASUN spring elections.

- a. Only graduate students shall be eligible to vote, support the election of and be elected as President or Executive Vice President.
 - b. Candidates for President or Executive Vice President may run in a Student Election Group (SEG), independently, or as write-ins.
2. In the case of vacancy of the office of the President, the Executive Vice President shall assume the duties of the President for the remainder of the term. If the office of the Executive Vice President becomes vacant, or both the office of the President and the Executive Vice President become vacant, the Assembly shall elect a President and/or an Executive Vice President, in said order, among its officers, standing committee chairs and members representatives by a ballot majority vote of those present and voting.
 - a. Nominations for the election shall be the first order of business of the agenda of the first meeting of the GSA after which the vacancy arises. All nominations shall be taken from the floor. Self-nominations shall be permitted. Candidates may be nominated for multiple positions, but may only be elected to one such position.
 - b. Candidates, one at a time, in reverse order of nomination, shall give speeches not to exceed five (5) minutes. Upon completion of each individuals' speech, the floor shall be opened for questions from members of the Assembly not to exceed a total time of five (5) minutes. While each candidate presents his/her speech, the other candidates shall remain outside the room of the Assembly meeting.
 - c. After the last candidate has finished answering questions, all candidates shall remain outside of the Assembly meeting room for ~~Departmental~~ representatives to discuss the candidates for no more than thirty (30) minutes.
 - d. The ~~Departmental~~ representatives, including the candidates, shall vote by ballot. If no candidate receives a majority, only the two (2) highest vote-getters shall be considered. Those two (2) candidates shall leave the room for no more than fifteen (15) minutes for discussion of the Assembly. Then the ~~Departmental~~ representatives, including the candidates, shall vote by ballot with the candidate receiving a majority being elected. If there is a tie vote, the Assembly shall re-ballot until one candidate receives a majority. Provided only one candidate runs for a position, the Assembly may proceed with a vote by acclamation.
3. Candidates for President and Executive Vice President shall abide by all Electoral Commission rules when applicable.

Section 3. Duties

1. The President shall:
 - a. Serve as the official representative from the GSA to the University.
 - b. Set the agenda and chair the GSA Executive Committee and Assembly meetings.
 - c. Periodically attend Senate meetings to report on the activities of the GSA.
 - d. ~~Set the agenda and chair all Executive Committee meetings.~~
 - e. Meet every semester with the Vice Chancellor of Student Affairs and the Dean of Graduate Studies.
 - f. Serve as a member of the Academic Planning Committee, the Graduate Council and ASUN Executive Committee, or appoint another officer in his/her representation.
 - g. Serve as liaison to the National Association of Graduate-Professional Students.
2. The Executive Vice President shall:

- a. ~~Set the agenda and~~ Record the minutes of all GSA meetings.
- b. Appoint ~~Departmental~~ representatives to standing committees, taking into account their preference.
- c. Serve on the Graduate Council.
- d. Attend ASUN Electoral Commission meetings in representation of GSA.

Article II – Officers

Section 1. Officers

In addition to the President and Executive Vice President, the GSA shall have the following officers:

1. Vice President of Student Affairs.
2. Vice President of Representation.
3. Vice President of Finance.

Section 2. Qualifications

3. Officers shall meet all requirements for being a ~~Departmental~~ representative and have served on GSA or any DGSA in any capacity for at least one semester.
 1. Officers may not concurrently serve as ~~Departmental~~ representatives.
 2. ~~Any full-time graduate student may be nominated and elected to be an officer provided he/she meets all the requirements for being a Departmental representative. In addition, the candidates must meet any one of the following four criteria:~~
 - a. ~~Previously served on GSA for at least one academic semester.~~
 - b. ~~Previously served on the GSA Executive Committee for at least one academic semester.~~
 - c. ~~Previously served on a GSA standing committee for at least one academic semester.~~
 - d. ~~Previously served on any DGSA Executive Committee as defined by that organization.~~
 3. ~~Should an officer position remain vacant at the beginning of the fall semester following the spring elections only the requirements for being a Departmental representative need be met for any new candidates wishing to fill the position at the first meeting of the fall semester.~~

Section 3. Election/Appointment

1. The Vice President of Student Affairs, the Vice President of Representation, and the Vice President of Finance shall be elected, independently, and in said order, by a ballot majority vote of those present and voting.
 - a. Unless there is a vacancy in the office of the President and/or Executive Vice President, nominations for the election shall be the first order of business of the agenda of the first meeting of the GSA succeeding the ASUN spring elections. All nominations shall be taken from the floor. Self-nominations shall be permitted. Candidates may be nominated for multiple ~~officer~~ positions, but may only be elected to one such position.
 - b. Candidates, one at a time, in reverse order of nomination, shall give speeches not

to exceed five (5) minutes in which they shall disclose all prior involvement in ASUN, GSA and any DGSA or similar student government organization, or lack thereof. Upon completion of each individual's speech, the floor shall be opened for questions from members of the Assembly not to exceed a total time of five (5) minutes. While each candidate presents his/her speech, the other candidates shall remain outside the room of the Assembly meeting.

- c. After the last candidate has finished answering questions, all candidates shall remain outside of the Assembly meeting room for ~~Departmental~~ representatives to discuss the candidates for no more than fifteen (15) minutes.
 - d. ~~The Departmental~~ Representatives, including the candidates, shall vote by ballot. If no candidate receives a majority, only the two (2) highest vote-getters shall be considered. Those two (2) candidates shall leave the room for no more than fifteen (15) minutes for discussion of the Assembly. Then the ~~Departmental~~ representatives, including the candidates, shall vote by ballot with the candidate receiving a majority being elected. If there is a tie vote, the Assembly shall re-ballot until one candidate receives a majority.
2. Officer vacancies shall be filled by the Assembly during the first meeting of the GSA after which the vacancy arises.

Section 4. Duties and Committee Membership

1. The Vice President of Student Affairs shall:
 - a. Chair the GSA meeting or record minutes in the absence and/or at the request of the President and/or Executive Vice President, respectively.
 - b. Coordinate activities with DGSAs and other graduate student organizations.
 - c. Serve on the Parking Advisory committee and the Student Affairs Advisory Council.
2. The Vice President of Representation shall:
 - a. Chair the GSA meeting in the absence of both the Executive Vice President and the Vice President of Student Affairs, or at the request of the Vice President of Student Affairs when he/she is to preside.
 - b. Ensure each department or program is represented in the Assembly, and maintain a full list of members.
 - c. ~~Maintain the GSA website, GSA account within the University's learning management system, GSA listservs, and GSA email account.~~
 - d. Interview and nominate all graduate students to University-wide committees.
 - e. Interview and nominate all at-large representatives.
3. The Vice President of Finance shall:
 - a. Maintain all GSA fiscal records; including monthly balancing the ledger against the GSA budget within ASUN.
 - b. Provide a monthly fiscal report during the GSA meeting.
 - c. Coordinate with the ASUN Treasurer and Director of Administration, the advisor and officers and standing committee chairs all budgets and activities.
 - d. Coordinate with the Executive Committee to identify possible sources of internal and external funding for GSA, and oversee all fundraising activities.

Article III – The Executive Committee

Section 1. Composition

1. The Executive Committee shall consist of the following voting members: President as chair, Executive Vice President, Vice President of Student Affairs, Vice President of Representation, Vice President of Finance, and standing committee chairs. The Executive Committee shall also include the ASUN Director of Administration, the GSA Advisor and the immediate past President.
2. Executive Committee members shall be required to attend all meetings unless excused by the President.

Section 2. Meetings

1. The Executive Committee will meet at the call of the President with no less than forty- eight (48) hours' notice.
2. The quorum for the Executive Committee will be a majority of the voting members.

Article IV – Appointments

Section 1. Appointment

1. The Vice President of Representation shall interview and nominate graduate students to serve on University-wide committees and as at-large representatives in the Assembly.
2. The Vice President of Representation may not seek to be appointed to a University-wide committee or as an at-large representative during his/her tenure.
3. All open positions shall be advertised for a period no shorter than two (2) weeks.
4. ~~All applications for open positions shall be submitted in writing through the ASUN office, and~~ Appropriate records shall be maintained on interviews and appointments to University-wide committees at the ASUN office.
5. Graduate students nominated to University-wide committees must be ratified by a majority vote of the Assembly and two-thirds (2/3) vote of the Senate.
6. At-large representatives must be confirmed by a two-thirds (2/3) vote of the Assembly.

Section 2. Resignation

Any principal or alternate ~~Departmental~~ representative, at-large representative, or graduate student appointed to a University-wide committee must give the Vice President of Representation two (2) weeks' notice should they choose to forfeit their position.

Part V – General Provisions

Article I – Senatorial Supremacy

The GSA shall operate in accordance to the ASUN Constitution and Bylaws and Special Rules and these bylaws. The President shall report regularly to the Senate.

Article II – Non-Discrimination Clause

Neither ASUN nor the GSA or any DGSA may discriminate in the selection of members or appointments when discrimination is defined as denying individuals membership or appointment on the basis of a person's age, race, national or ethnic origin, color, gender, religion, sex, identity or expression, sexual orientation, disability, veteran's status, marital status, or place of residence.

Article III – Special Rules

The GSA may adopt Special Rules to govern the GSA with a vote of two-thirds (2/3) of those present and voting. Any ~~entity~~ standing committee or officer of the GSA may request to have the Special Rules concerning their functions amended in a written request to the Executive Committee.

Article IV - Bylaws

Section 1. Amendment

1. All bylaw amendments shall be submitted to the Executive Committee in writing for review. The Executive Committee shall have the authority to amend or kill the bylaw amendment in addition to sending it to the Assembly.
2. Bylaws may be amended ~~with~~ by a three-fourths (3/4) vote of those present and voting taken by roll call vote, provided written previous notice of the amendment was electronically distributed at least seven (7) days in advance of the meeting.
3. All bylaws amendments shall be submitted to the Senate which may reject them by a two-thirds (2/3) vote, but may not introduce any modifications.

Section 2. Suspension

None of these bylaws may be suspended at any time.

Article V – Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the GSA in all cases to which they are applicable and in which they are not inconsistent with these bylaws and the ASUN Bylaws and Constitution.

Adopted by the Graduate Student Assembly on April 5, 2016.

Amended by the Graduate Student Assembly on October 4, 2016.