



Name: _____

Campus Address: _____

Local Telephone/Cell #: _____ Email: _____

Year of Study & Expected Graduation Month & Year : _____

Major Course of Study: _____

Minor Course of Study (not required): _____

How did you hear about this position? _____

*****Preference given to applicants who have taken or will register for English 3/880: Writing Center Theory, Practice, and Research.*****

- Have you taken or can you enroll in English 380 in the fall (TR 11-12:15)? (check one) **Yes** **No**
- Attendance at weekly staff meetings is required on Fridays from 12:30-2:00. Do you expect to be available at least an hour of this time? **Yes** **No**
- Attending staff orientation is also required. In Fall 2020, orientation will likely take place the week before classes begin. Could you attend these sessions? **Yes** **No**

Instructions

In order to apply, please send the following documents to writingcenter@unl.edu by **Monday, March 2, 2020**:

1. This completed application form
- 2 . A current résumé
3. A cover letter that addresses the following:
 - Why you want to work in the Writing Center
 - What strengths you would bring to the Writing Center
 - What you understand the work of the Writing Center to be
 - Any other relevant information you'd like us to know
4. Two 3–5 page writing samples (e.g., research papers, lab reports, reflective essays, case notes, source/text analysis, business plans, creative writing, etc.), at least one of which must be *academic*. Excerpts from longer papers are acceptable.

In addition, please ask a work supervisor or faculty member to fill out the reference form (located at <https://www.unl.edu/writing/hiring/writing-consultant-reference-form.docx>) and email the completed form **directly** to writingcenter@unl.edu.